Guidelines for Application of Import Licence (AP) On Used Tyres

1. **OBJECTIVE**

    i. The purpose of this guideline is to provide a clear procedures and conditions for the issuance of Import Licence (AP) for used tyre under the tariff codes as in para 4.

2. **BACKGROUND**

    i. Beginning 1 January 2010, used tyres will be placed under Second Schedule, (Prohibition of Imports) (Amendment) Order 2009, Customs Act 1967.

    ii. The importation of used tyres is subject to AP to be issued by Ministry of International Trade and Industry (MITI).

3. **QUALIFIED COMPANIES**

    i. Manufacturers who are retreaders of:

        i. used tyres for domestic market; or

        ii. used tyres for export market;

    ii. Starting 1 July 2010, only retreaders that comply with SIRIM's MS224 certification will be considered for AP.

4. **CONDITIONS FOR AP**

    i. Import Licence is required for each and every consignment or each time used tyres are imported under the following tariff codes:

        i. 4012.11.000;

        ii. 4012.12.000;

        iii. 4012.19.900;

        iv. 4012.20.100;

        v. 4012.20.200; and

        vi. 4012.20.990

5. **OTHER CONDITIONS**

    i. The importation of used tyre for the purpose other than retreading activity is totally prohibited.

    ii. Used tyre importers must abide by all existing laws of Malaysia.

6. **VALIDITY PERIOD OF AP**

    i. AP issued carries a validity period of 3 months from the date of issue.

7. **DOCUMENTS FOR APPLICATION OF IMPORT LICENCE**

    i. **FOR FIRST TIME APPLICATION ONLY**

i. Manufacturers licenced by MITI or other government agencies (if available);
ii. For private limited companies:
iii. Memorandum & Articles of Association
iv. Form 49, Form 24
v. For private enterprise or partnership:

- Form A
- Form B
- Form D

vi. Form 13, Companies Commission of Malaysia (for changes to the name or details of companies);
vii. Check List Form (available on website www.miti.gov.my);
viii. Customs Form JK69 (available at Percetakan Nasional Berhad);
ix. Invoice/packing list/proforma invoice/purchase order/sales agreement;

ii. **FOR SUBSEQUENT APPLICATIONS**

iii. i. Check List Form;
ii. Customs Form JK 69;
iii. Invoice/packing list/proforma invoice/purchase order/sales agreement;

8. **SUBMISSION OF APPLICATION**

Application for AP is to be submitted to: Director
Import and Export Control Division
Ministry of International Trade and Industry (MITI).
2nd Floor, Block 10
Government Offices Complex
Jalan Duta
50622 Kuala Lumpur Tel :
03-6203 4817 (En. Shaiful Azli Mahamad Nor)
03-6203 5534 (Cik Zulnorul Huda Mohamed Yusof)
03-6203 4814 (Cik Raihana Che Rusli)
03-6203 4834 (Pn. Zunaida Bee Pillai)
03-6203 4691 (Pn. Fuzaimah Yusof)