

BORANG PERMOHONAN ANALISIS KOS
(**COST ANALYSIS APPLICATION FORM**)
***GSP/ CEPT/AICO/ ACFTA/ MPCEPA/ MJEPA/ AKFTA**

SENARAI SEMAKAN PERMOHONAN ANALISIS KOS
Checklist for Application of Cost Analysis

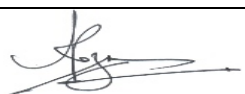
Nama Syarikat: _____
Name of Company

	Ada Yes	Tiada No
1. Surat Permohonan <i>Application letter</i>	<input type="checkbox"/>	<input type="checkbox"/>
2. Borang BAK 1(a), BAK 1(b), BAK 1(c) dan BAK1(d) <i>BAK 1(a), BAK 1(b), BAK 1(c) and BAK 1(d) Forms</i>	<input type="checkbox"/>	<input type="checkbox"/>
3. *Sijil Pendaftaran Syarikat (Borang 9 atau 13) atau Sijil Pendaftaran Perniagaan (Borang D) <i>*Company's Registration Certificate (Borang 9 or Borang 13) or Business Registration Certificate (Borang D)</i>	<input type="checkbox"/>	<input type="checkbox"/>
4. Salinan invois-invois bahan mentah <i>Invoices of raw materials used</i>		
(a) Invois bahan mentah dari pembekal tempatan <i>Invoices of raw material from local supplier</i>	<input type="checkbox"/>	<input type="checkbox"/>
(b) Sijil tempasal dari pembekal luar negara <i>Certificates of Origin from supplier abroad</i>	<input type="checkbox"/>	<input type="checkbox"/>
5. Carta aliran pemerosesan produk <i>Product's processing flow chart</i>	<input type="checkbox"/>	<input type="checkbox"/>
6. Gambar/Katalog/Sampel <i>Product's samples/photos/catalogues</i>	<input type="checkbox"/>	<input type="checkbox"/>

Disemak oleh: _____
Checked by

Tarikh : _____
Date

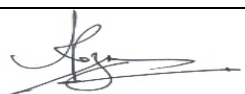
**Potong yang tidak berkenaan/Delete if not applicable*

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
---------------	---	--------------------------	-----------------	-------------------------	---

BUTIR-BUTIR PENGEKSPORT/PENGILANG SERTA PRODUK-PRODUK YANG DIEKSPORT
*(PARTICULARS OF EXPORTERS/MANUFACTURERS AND PRODUCTS EXPORTED)*1. **Nama dan Alamat Pengeksport:**
*Name and Address of Exporter:*2. **No. Pendaftaran Syarikat:**
*Company Registration No.:***Tel:****Fax:**3. *** Nama dan Alamat Pengilang:**
** Name and Address of Manufacturer:*4. *** No. Pendaftaran Syarikat:**
** Company Registration No.:***Tel:****Fax:**5. **Nama produk yang dieksport:**
*Description of products exporter:*****Kod HS / Kod AHTN:**
*** HS Code/ AHTN Code:*6. **Butiran pegawai yang diberi kuasa menandatangani Sijil Tempasal ******(Borang A, Borang D, Borang E, Borang MPCEPA, Borang MJEPA, Borang AK):**
*Details of official authorised to sign Certificate of Origin *****(FORM A, Form D, Form E, Form MPCEPA, Form MJEPA, Form AK):***Nama, dan Jawatan**
*Name and Designation***No. KP/Passport**
*IC/Passport Number***Tandatangan**
*Signatures***Cop Rasmi Syarikat**
*Company's Official Stamp***Peringatan :**
Reminder:

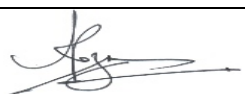
- Borang BAK 1(a) ini hendaklah diisi oleh setiap pengeksport**
BAK 1(a) form must be filled in by exporters
- Setiap perubahan mengenai butir-butir di atas hendaklah dimaklumkan dalam masa 14 hari**
Any changes to the information must be informed within 14 days
- Kembarkan lampiran sekiranya ruangan tidak mencukupi**
Enclose annex where spaces provided are insufficient

** Perlu diisi sekiranya berbeza dari ruangan No. 1 dan No. 2 (should be filled in if different from column No. 1 and No.2)**** Potong yang tidak berkenaan (delete if not applicable)*

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
--------	---	-------------------	-----------------	------------------	--

ANALISIS KOS BAGI PRODUK UNTUK DIEKSPORT
COST ANALYSIS OF THE FINISHED PRODUCT TO BE EXPORTED

1.	Permohonan Berdasarkan Perubahan Klasifikasi Tariff (CTC) <i>Application using CTC</i>	Ya <input type="checkbox"/> Yes <input type="checkbox"/>	Tidak <input type="checkbox"/> No <input type="checkbox"/>		
Jika Ya, ruangan 5(d) dan 5(e) tidak perlu diisi (if Yes, column 5(d) and 5(e) are not compulsory)					
2.	Keterangan Produk: <i>Description of Product:</i>				
3.	No Kod HS / AHTN: <i>HS / AHTN Code Number:</i>	Brand / Model (Jika ada): <i>Brand / Model (if applicable):</i>			
4.	Negara Pengimport: <i>Importing Countries:</i>				
5.	<u>Keterangan bahan yang digunakan:</u> <i>Description of materials/ components used</i> (a)	<u>Kod HS/ AHTN</u> <i>H.S. Code/ AHTN Code</i> (b)	<u>Negara asal dan nama pembekal</u> <i>Country of origin and name of supplier</i> (c)	<u>Nilai (RM)</u> <i>Value (RM)</i> (d)	<u>%</u> (e)
Guna lampiran sekiranya ruang tidak mencukupi. (Enclose annex if the space below is insufficient)					
	(i) -----	-----	-----	-----	-----
	(ii) -----	-----	-----	-----	-----
	(iii) -----	-----	-----	-----	-----
6.	Kos Buruh (Labour Cost):				-----
7.	Kos Tanggungan (Overhead Cost):				-----
8.	Kos-kos lain (Other Costs):				-----
	Jumlah Kos Pengeluaran (Total Production Costs):				-----
9.	Keuntungan (Profit):				-----
	Harga di kilang/Harga FOB (Unit/kg/dll): <i>EX-Factory Price/FOB Price (Unit/kg/etc):</i>				----- 100%
CEPT/ ACFTA/ MJEPA/ AKFTA:					
<u>Pengiraan Regional Value Content (RVC)/ Qualifying Value Content (QVC)</u>					
RVC/QVC = $\frac{\text{FOB Price (.....)} - \text{Value of Non-Originating Materials (.....)}}{\text{FOB Price (.....)}} \times 100\% = \text{.....}\%$					
Adalah disahkan bahawa semua butir-butir dalam permohonan ini adalah betul dan benar. <i>It is hereby certify that all the particulars contained in this application are true and correct.</i>					
Untuk diisi oleh Pengilang (Manufacturer)			Untuk diisi oleh Pengeksport (Exporter)		
.....				
Tandatangan Pengarah Urusan/Pengarah <i>Signature of Managing Director/Director</i>			Tandatangan Pengarah Urusan/Pengarah <i>Signature of Managing Director/Director</i>		
Nama (Name):			Nama (Name):		
Tarikh (Date):			Tarikh (Date):		
Cop Pengilang Manufacturer Company's Stamp			Cop Pengeksport Exporter Company's Stamp		

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
---------------	---	--------------------------	-----------------	-------------------------	---

LETTER OF INDEMNITY
FORMAL UNDERTAKING

(To be given by an applicant when first applying for Certificates of Origin or certification of international trade documents and to be renewed whenever the issuing body so requires.)

In consideration of the **Ministry of International Trade and Industry, on behalf of the Government of Malaysia**, (herein after referred to as the "Issuing Body"), from time to time granting or certifying Certificate of Origin or other documents, I/we hereby agree to accept and be bound by the Standard Rules for the issue of Certificates Of Origin, etc in force at the time of certification, of which I/we confirm having received a copy. Further that I/we will at all times keep the Issuing Body and its officials indemnified against any claims or demands whatsoever which may at any time be made against them, or any of them by reason of any fault, defect, omission or inaccuracy in the content of the Certificates or other documents, or in the manner of their issue, this indemnity being subject to all statutory provisions to the contrary.

In the event of requests which stem from a legitimate enquiry from someone in possession of statutory authority, e.g. Police, Inland Revenue & Customs or officials acting with authority of a Court Order, I/we hereby permit the Issuing Body to allow direct access, under the power of statutory authority, to such commercial information as may be required as part of the enquiry.

Signature :
(Proprietor/ Partner/ Director)

Name :

Designation :


Name of Company :

Address :
.....
.....

Telephone :

Company Stamp :

Date :

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
--------	---	----------------------	-----------------	---------------------	--

BORANG PERMOHONAN SIJIL TEMPASAL
(CERTIFICATES OF ORIGIN APPLICATION FORM)
***GSP/ CEPT/AICO/ ACFTA/ MPCEPA/ MJEPA/ AKFTA**

SENARAI SEMAKAN PEMEROSSESAN SIJIL TEMPASAL
Checklist for Issuance of Certificate of Origin

Nama Syarikat: _____
Name of Company

Jenis Permohonan: _____
Application type

Sebelum Eksport*Before Export*

	Ada <i>Yes</i>	Tiada <i>No</i>
1. Surat Kelulusan MITI <i>MITI's Approval Letter</i>	()	()
2. Sijil Tempasal *(Borang A, Borang D, Borang E, Borang MPCEPA, Borang MJEPA, Borang AK): <i>Certificate of Origin *(Form A, Form D, Form E, Form MPCEPA, Form MJEPA, Form AK)</i>	()	()
3. Inbois kepada pelanggan <i>Invoices to customer</i>	()	()
4. BAK 1(f) (2 salinan) <i>BAK 1(f) (2 copies)</i>	()	()

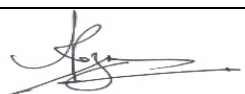
Selepas Eksport*After Export*

	Ada <i>Yes</i>	Tiada <i>No</i>
1. Surat Kelulusan MITI <i>MITI's Approval Letter</i>	()	()
2. Sijil Tempasal *(Borang A, Borang D, Borang E, Borang MPCEPA, Borang MJEPA, Borang AK): <i>Certificate of Origin *(Form A, Form D, Form E, Form MPCEPA, Form MJEPA, Form AK)</i>	()	()
3. Inbois kepada pelanggan <i>Invoices to customer</i>	()	()
4. Bill of Lading <i>Bill of Lading</i>	()	()
5. Borang Peristiharan Kastam K2 <i>Custom's Declaration Form K2</i>	()	()
6. BAK 1(f) (1 salinan) <i>BAK 1(f) (1 copy)</i>	()	()

Disemak Oleh : _____
Check by

Tarikh : _____
Date

* *potong yang tidak berkenaan (delete as appropriate)*

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
---------------	---	--------------------------	-----------------	-------------------------	---

*(Borang A, Borang D, Borang E, Borang MPCEPA, Borang MJEPA, Borang AK)

*(Form A, Form D, Form E, Form MPCEPA, Form MJEPA, Form AK)

REKOD SIJIL TEMPASAL YANG DIKELUARKAN*(RECORD OF CERTIFICATE ISSUED)*


Pengarah
Seksyen Kerjasama Perdagangan dan Penyelarasan Industri
Kementerian Perdagangan Antarabangsa dan Industri
Tingkat Bawah, Blok 10
Jalan Duta, Kuala Lumpur

Perlu diisi oleh pengeksport dan dikemukakan bersama setiap permohonan sijil tempasal

To be completed and submitted by exporter together with every application of Certificate of Origin.


1 Nama dan Alamat Pengeksport: <i>Exporter's Name and Address</i>	2 Nama dan Alamat Pengimport: <i>Importer's Name and Address</i>	3 Nombor Pendaftaran MITI: <i>MITI Registration No.</i>
5 Nama Pegawai Dihubungi: <i>Contact Officer</i> Nama (Name): Tel:	10 Tarikh Eksport: <i>Export Date</i> 11 No. Inbois: <i>Invoice No.</i>	4 Jenis Pengangkutan: <i>Mode of Transportation</i> Udara (Air) Darat (Land) Laut (Sea) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> 13 PENGAKUAN OLEH PENGEKSPORT UNTUK MENYERAHKAN BILL OF LADING / AIRWAY BILL / BORANG PENGISYTIHARAN KASTAM YANG DISAHKAN BAGI PENGELUARAN SIJIL TEMPASAL SEBELUM TARIKH EKSPORT** <i>Undertaking by Exporter to Submit the Bill of Lading/Airway Bill/ Endorsed Custom Declaration Form For The Issuance of Certificate of Origin Prior To Exporting Date</i> Tarikh Untuk Menyerahkan Bill of Lading/Airway Bill/Borang Perisytiharan Kastam K2 Yang Disahkan & Salinan Sijil Tempasal Yang Dikeluarkan <i>Date to Submit the Bill of Lading/Airway Bill/Endorsed Custom Declaration Form K2 and The Copy of Issued Certificate of Origin</i> Tarikh: <i>Date</i> ** Dihantar dalam 2 salinan <i>Submit in 2 copies</i>
6 Kod Kastam *(HS Kod)/(AHTN Kod): <i>Custom Code</i>	12 Kuantiti: <i>Quantity</i>	
7 Keterangan Produk: <i>Product Descriptions</i>		
8 Kriteria Tempasal: <i>Origin Criterion</i>	9 Nilai FOB (RM): <i>FOB Value</i>	
		Tandatangan, tarikh dan Cop Syarikat

* Potong yang tidak berkenaan (delete as appropriate)

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
--------	---	-------------------	-----------------	------------------	---

GUIDELINES IN FILLING THE COST ANALYSIS FORM

1. The following documents are to be submitted together with the Cost Analysis form:
 - (a) Application letter for product preference from the manufacturer/exporter; and
 - (b) A photocopy of applicant's business registration.
 - (c) Invoices for raw materials/components used.
2. Unit of measurement refers to volume of product taken as sample for analysis e.g. one unit/every 100 meters/one metric tones, etc
3. Description of materials/components used refers to each and every materials, parts or produce used as components in producing each unit of the said product.
4. (a) Country of origin refers to originating country of materials/components used. If country of origin can not be determined, state "undetermined".
 - (b) For materials parts or produce declared to be originated from Malaysia and/or any other ASEAN countries which by their nature, the country of origin can not be easily verified, supporting documents to substantiate the authenticity of such claim to be enclosed together with the cost analysis form **(for CEPT only)**.
5. Value refers to value of materials/components used prescribed in Malaysian Ringgit.
6. % represent the percentage of materials/components used, labor cost, overhead cost and other costs against the ex-factory price of 100%.
7. AHTN code number refers to Harmonized System Code, an eight digit customs identification numbers of the product uniformly practiced by all ASEAN countries. **Only AHTN. Codes** are taken into consideration for product cost analysis and these numbers must tally with the said product **(for CEPT only)**.
8. HS code number refers to Harmonized System Code, a nine digit customs tariff classification of the product and **only HS. Codes** are taken into consideration for product cost analysis and these numbers must tally with the said product **(for GSP, ACFTA, AKFTA, MJEPA and MPCEPA only)**.
9. Other information and/or documents to further validate particulars given in this costing analysis form shall be furnished by the applicant upon request.
10. The product cost analysis is one of the terms and conditions that may decide the eligibility for the applicant's product to be issued a Certificate of Origin for preferential concession by an importing country. **As such, the applicant shall be held responsible for fraudulent as a result of inaccurate or false particulars given in the cost analysis form.**
11. Applicant would be informed within 1 week (7 working days) from the date of application. For qualified applicant, an approval letters will be issued and only then Certificate of Origin ***(Form A, Form D, Form E, Form MPCEPA, Form MJEPA, Form AK)** can be submitted to the Ministry of International Trade and Industry for endorsement.

Edisi:	1	Tarikh Diedarkan:	2 November 2007	Diluluskan Oleh:	 MUHAMMAD RAZMAN ABU SAMAH
--------	---	-------------------	-----------------	------------------	--