



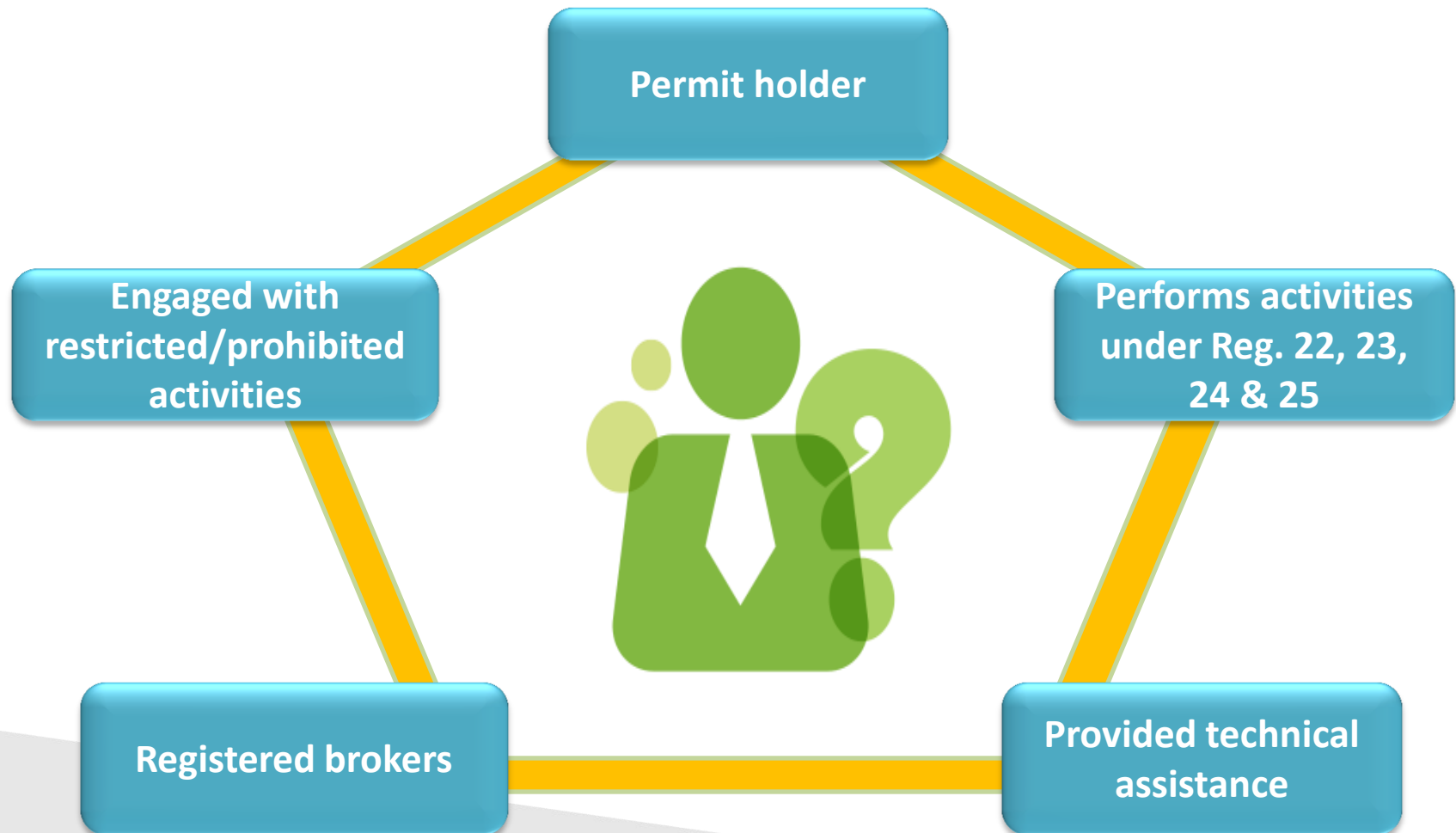
# STRATEGIC TRADE ACT 2010

## ICP WORKSHOP : RECORD KEEPING



'Driving Transformation, Powering Growth'

# Register & Records



P.U. (A) 482.

FORM 9  
[Subregulation 30(5)]  
REGISTER FOR EXPORT/TRANSIT/TRANSHIPMENT/BROKERING\* UNDER THE  
STRATEGIC TRADE ACT 2010

Important Notes:

1. \*\* indicates delete whichever not applicable.
2. Please enter "NA" if the field is not applicable.

P.U. (A) 482.

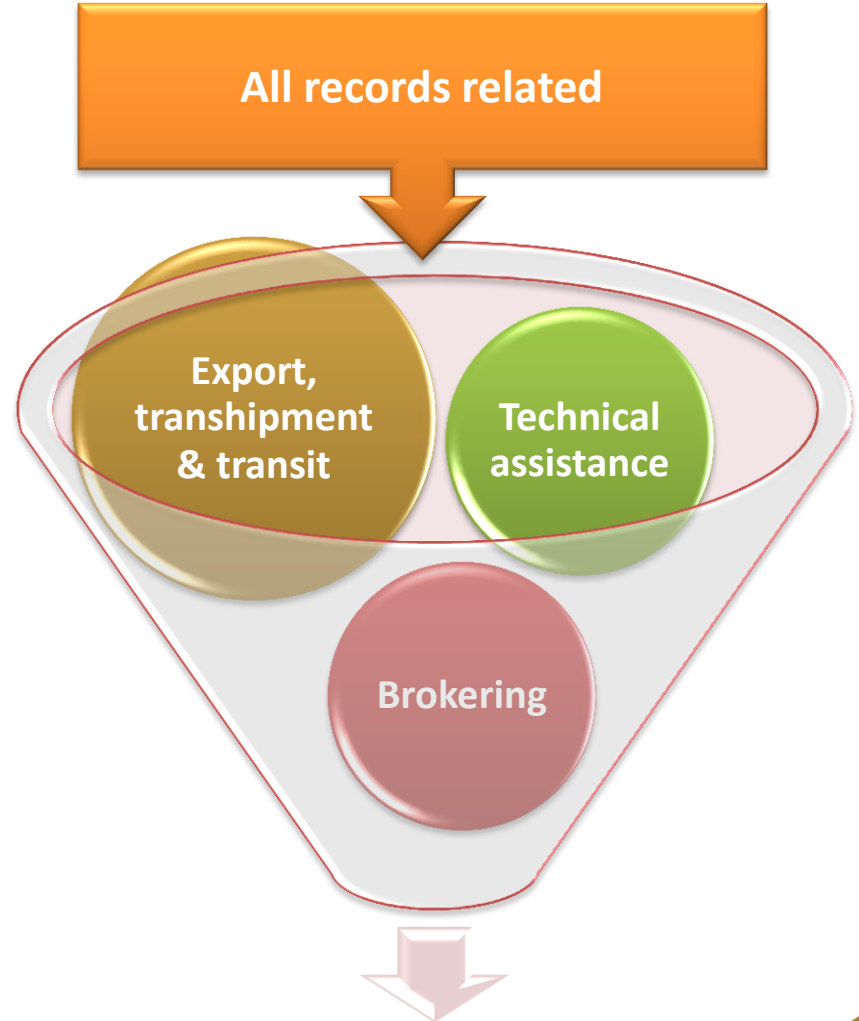
18. Recipient's Name:	PARTICULARS
19. Recipient's Address:	1. *Permit Holder/Registered Broker:
20. End-User:	2. Permit Type:
21. End-User's Address:	3. Address:
22. End-Use Description:	4. Principal Business Activity:
23. Additional information:	5. Contact Details:
24. Entry by (name of authorized personnel):	PERMIT OR REGISTRATION* DETAILS
25. *NRIC/Passport No.:	6. *Permit/Registration No.:
26. Designation:	7. Issuing Authority:
27. Contact Information:	8. Validity Period:
28. Signature:	9. Expiry Date:
29. Company Stamp:	PARTICULARS OF ITEMS
30. Date:	10. Description of Items:
	11. Item Classification No.:
	12. Quantity of Items:
	13. Value of Items:
	DETAILS OF ACTIVITY
	14. Date of Export/Transit/Transhipment*:
	15. Supplier of Items:
	16. Date of Brokering Activity*:
	17. Country of final destination:

**Note:**

Under Regulation 30 of the Strategic Trade Regulations 2010, the following shall be maintained for a period of at least 6 years from the end of the act is carried out:

**For a permit holder:**

1. Permit granted to the permit holder.
2. Where the strategic items or allied items are brought into Malaysia and the export of the items from that country or its acquisition by that country, the document issued by the relevant authority of such export, acquisition or disposal, as the case may be.
3. Document issued by the relevant authority of the country into which the strategic items or allied items are to be imported or transmitted authorizing the import or transmission of such strategic items or allied items.



# Register

## Records to be maintained

- Description of strategic items;
- Date of export;
- Quantity of export;
- Particulars of recipient and end-user;
- Documents specified in [Part 1 of Fourth Schedule](#) (permit holders);
- Documents specified in [Part 2 of Fourth Schedule](#) (registered broker); and
- Any other documents that the Authority consider necessary



# *Register & Records*

Kept in hard copy/softcopy

Kept for a period of <6years

May be inspected and copied by relevant Authority/Authorized Officer

May be audited and verified by an Authorized Officer





Thank you



Level 4, Menara MITI

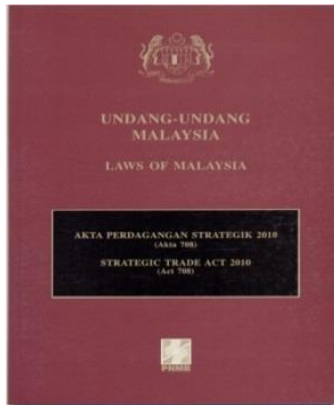
No. 7, Jalan Sultan Haji Ahmad Shah, 50480 Kuala Lumpur, Malaysia

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PERMIT HOLDER

## PART 1 Of FOURTH SCHEDULE



1. Permit granted
2. Documents issued by the relevant authority of that country authorizing export, acquisition or disposal
3. Documents issued by the relevant authority of country to be imported or transmitted
4. End-use statement
5. Invoice
6. Shipping documents
7. Technical specifications
8. Purchase orders.
9. Delivery verification statement
10. Permit application & supporting document
11. Contract
12. Notes, invitation to bids or request for quotations
13. Declaration made under STA 2010





REGISTERED BROKER

1. Certificate of registration
2. Permit granted (if any)
3. Documents issued by the relevant authority of that country authorizing export, acquisition or disposal
4. Documents issued by the relevant authority of country to be imported or transmitted
5. End-use statement
6. Invoice
7. Shipping documents
8. Particulars of shipping agents
9. Technical specification
10. Purchase order
11. Registration application & supporting documents
12. Contract
13. Notes, invitation to bid, request for quotations
14. Correspondence to the arrangements
15. Declaration made under STA 2010

## PART 2 Of FOURTH SCHEDULE

