

ROLES AND FUNCTIONS OF THE DIRECTOR / MITI REGIONAL OFFICES

All MITI Regional Offices are headed by a **Director** with the exception of the MITI Regional Office in Malacca that is headed by an **Assistant Administrative Officer**. They are all under the supervision of the **Director of Trade Cooperation and Industry Coordination** and report to the **Senior Director of Trade and Industry Support**. The total number of workforce in all regional offices is 84 or an average of 12 staff in every office.

MITI Regional Offices **play an important role** with respect to **coordinating issues** relating to **trade and industry** at the state level. The Directors are also the **focal point** for **resolving issues** between the **Federal** and the **State Governments**. They **cooperate** with State's Chambers, Associations and the private sector to facilitate trade and industry matters. Apart from that, the regional offices **monitor and report** to MITI Headquarter the latest developments in the implementation of **trade and industrialization policies** at the state level such as **Bumiputera participation, development, vendor, factory closures, the environment and others**.

They **advise and assist** companies / industries, investors and individuals on matters relating to trade and industry **with cooperation from MITI agencies**. Further, MITI Regional Offices have a role in **identifying issues** faced by investors in connection with the supply of **utilities such as water, electricity, land and certification**, to be raised for attention of the MITI's top management and to **take follow up actions** to resolve those issues.