

## Joint Statement of the U.S.-ASEAN Special Leaders' Summit: Sunnylands Declaration

Sunnylands, California  
February 15-16, 2016



We the Heads of State/Government of the Member States of the Association of Southeast Asian Nations (ASEAN) and the United States of America gathered in Sunnylands, California, on February 15-16, 2016, for a Special Leaders Summit. This Special U.S.-ASEAN Leaders Summit was the first ever to be held in the United States and the very first Summit following the establishment of the ASEAN Community.

The Summit marked a watershed year for both ASEAN and for the increasingly close U.S.-ASEAN strategic partnership. In 2015, ASEAN Member States celebrated the establishment of the ASEAN Community, working together toward an ASEAN that better serves the people of Southeast Asia.

At our Summit in Kuala Lumpur in November 2015, we elevated the U.S.-ASEAN relationship to a strategic partnership, recognizing the transformation of our relationship over the past several years. On the occasion of this Special Summit, we the Heads of State/Government of the Member States of ASEAN and the United States of America take this opportunity to reaffirm the key principles that will guide our cooperation going forward:

1. Mutual respect for the sovereignty, territorial integrity, equality and political independence of all nations by firmly upholding the principles and purposes of the Charter of the United Nations, the ASEAN Charter and international law;
2. The importance of shared prosperity, sustainable, inclusive economic growth and development, and the nurturing of our young people to sustain continued peace, development, and stability for mutual benefit;



3. Mutual recognition of the importance of pursuing policies that lead to dynamic, open, and competitive economies that foster economic growth, job creation, innovation, entrepreneurship and connectivity, and that support SMEs and narrow the development gap;

4. Our commitment to ensure opportunities for all of our peoples, through strengthening democracy, enhancing good governance and adherence to the rule of law, promoting and protecting human rights and fundamental freedoms, encouraging the promotion of tolerance and moderation, and protecting the environment;

5. Respect and support for ASEAN Centrality and ASEAN-led mechanisms in the evolving regional architecture of the Asia-Pacific;

6. Firm adherence to a rules-based regional and international order that upholds and protects the rights and privileges of all states;

7. Shared commitment to peaceful resolution of disputes, including full respect for legal and diplomatic processes, without resorting to the threat or use of force in accordance with universally recognized principles of international law and the 1982 United Nations Convention of the Law of the Sea (UNCLOS);

8. Shared commitment to maintain peace, security and stability in the region, ensuring maritime security and safety, including the rights of freedom of navigation and overflight and other lawful uses of the seas, and unimpeded lawful maritime commerce as described in the 1982 UN Convention on the Law of the Sea (UNCLOS) as well as non-militarization and self-restraint in the conduct of activities;

9. Shared commitment to promote cooperation to address common challenges in the maritime domain;

10. Strong resolve to lead on global issues such as terrorism and violent extremism, trafficking in persons, drug trafficking, and illegal, unreported, and unregulated fishing, as well as illicit trafficking of wildlife and timber;

11. Shared commitment to addressing climate change and developing a climate-resilient, environmentally sustainable ASEAN, as well as to implement individual countries' nationally determined contributions made under the Paris Climate Agreement;

12. Shared commitment to promote security and stability in cyberspace consistent with norms of responsible state behavior;

13. Support for the advancement of a strong, stable, politically cohesive, economically integrated, socially responsible, people-oriented, people-centered and rules-based ASEAN Community;

14. Shared commitment to strengthen people-to-people connectivity through programs that engage ASEAN and American citizens, particularly young people, and that promote opportunities for all our peoples, particularly the most vulnerable, to fulfil the vision of the ASEAN Community;

15. Shared commitment to promote a global partnership for sustainable development through the implementation of the 2030 Agenda for Sustainable Development and the Addis Ababa Action Agenda, to ensure a sustainable, equitable and inclusive society where no one is left behind;

16. Shared commitment to enhance collaboration at international and regional fora, especially at existing ASEAN-led mechanisms; and

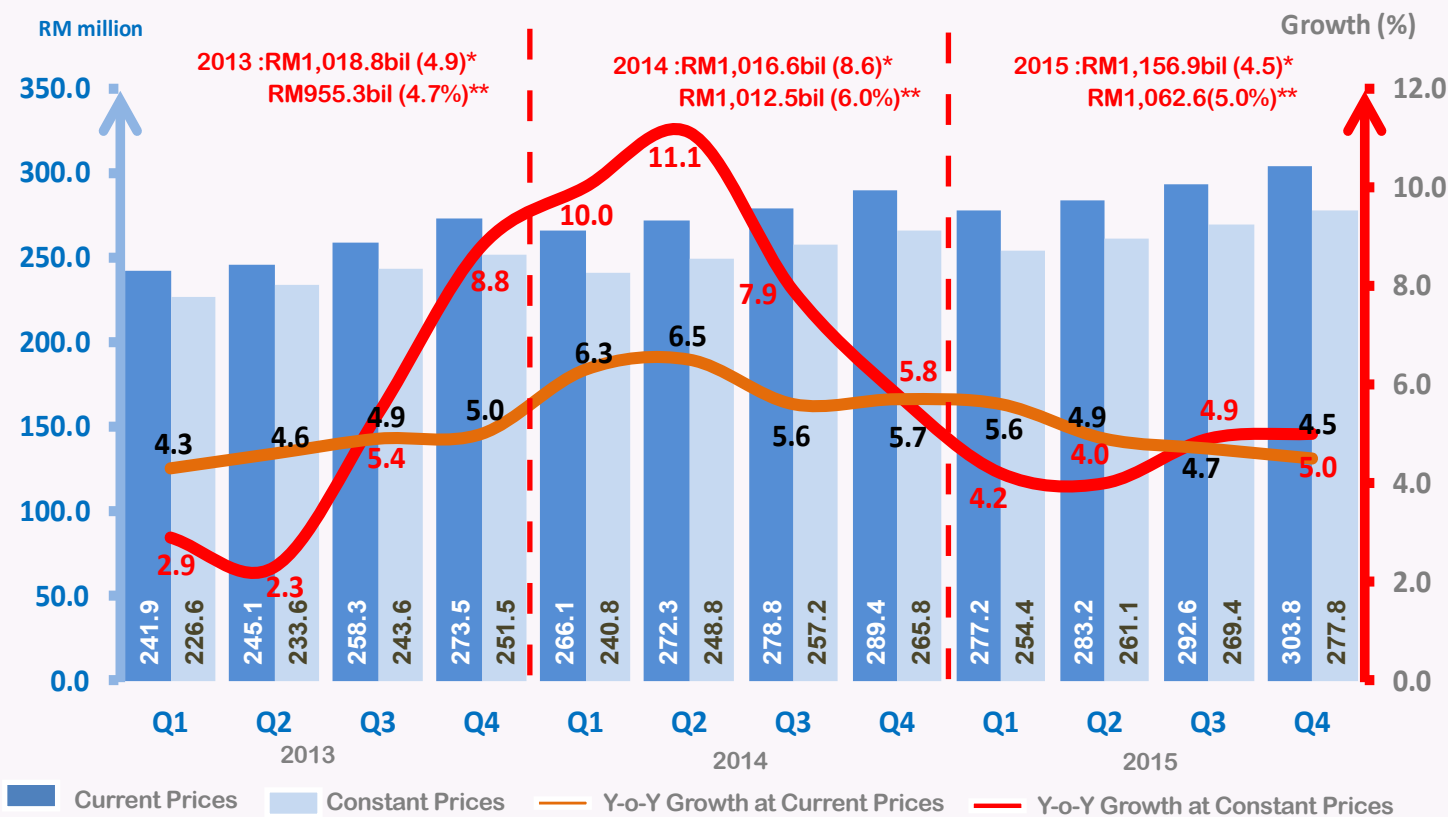
17. Shared commitment to continue political dialogue at the Head of State/Government level through our Leaders' attendance at the annual U.S.-ASEAN Summit and the East Asia Summit.

Source: <https://www.whitehouse.gov/the-press-office/2016/02/16/joint-statement-us-asean-special-leaders-summit-sunnylands-declaration>

# MALAYSIA

## Gross Domestic Product (GDP)

### Q1 2013 - Q4 2015



Note: \* Current Prices  
\*\* Constant Prices

## GDP Composition 2015



**RM1,062.6 bil.**  
GDP at Constant  
2010 prices

**Services**  
RM569.0bil.  
↑ 5.1%

**Manufacturing**  
RM244.2bil.  
↑ 4.9%

**Construction**  
RM46.7bil.  
↑ 8.2%

**Mining and quarrying**  
RM94.9bil.  
↑ 4.7%

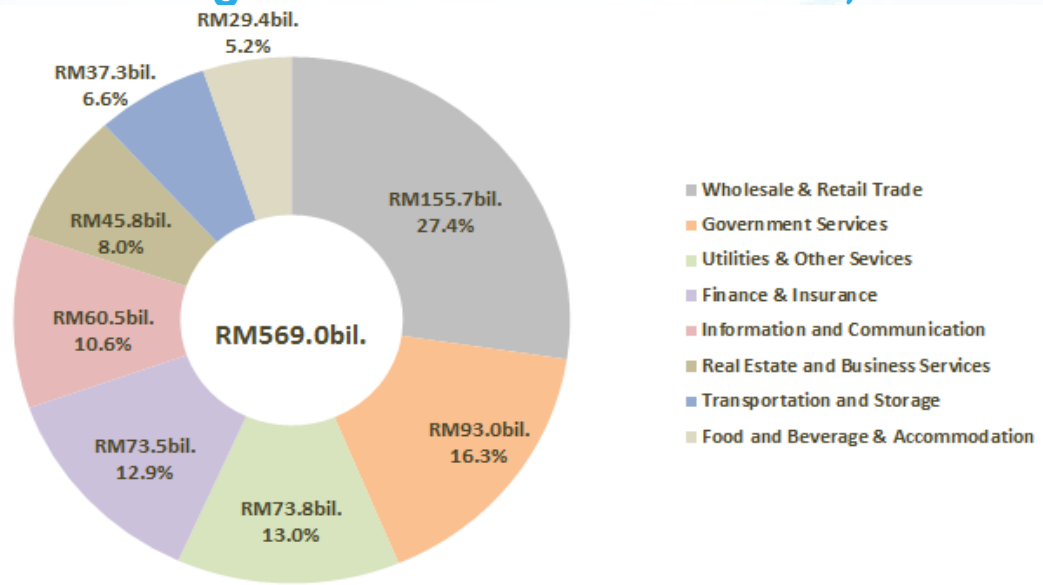
**Agriculture**  
RM93.9 bil.  
↑ 1.0%

**Plus Import Duties**  
RM13.9bil.  
↑ 18.6%

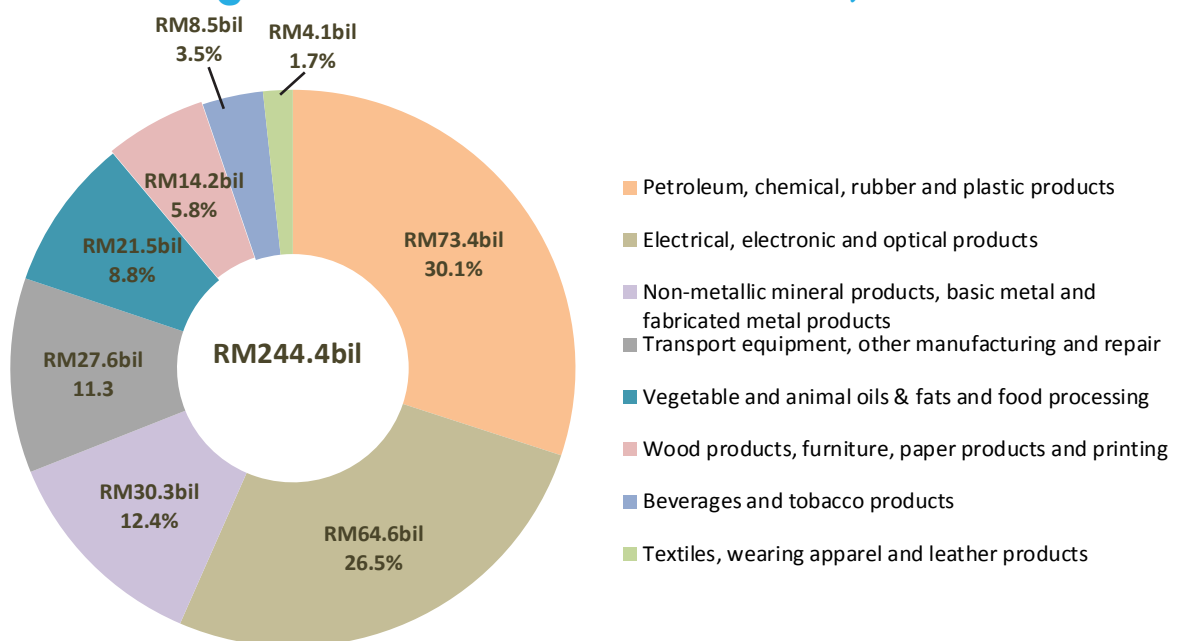
Note: % refer to Y-o-Y Growth

Source : Department of Statistics, Malaysia

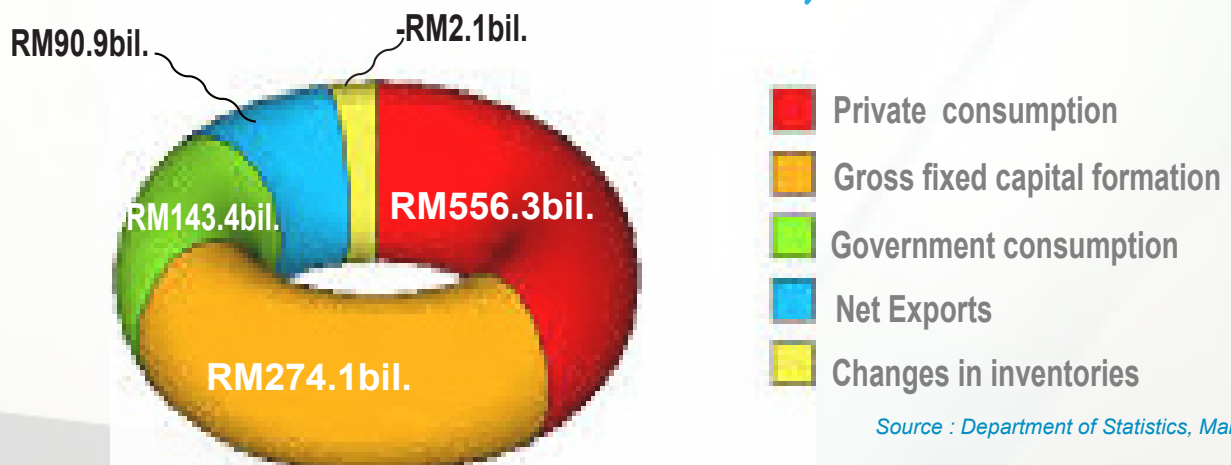
## Services Percentage Share at Constant Prices, 2015



## Manufacturing Percentage Share at Constant Prices, 2015



## GDP by Type of Expenditure at Constant Prices, Q4 2015



Source : Department of Statistics, Malaysia





**NEGARA-NEGARA AHLI TPPA**



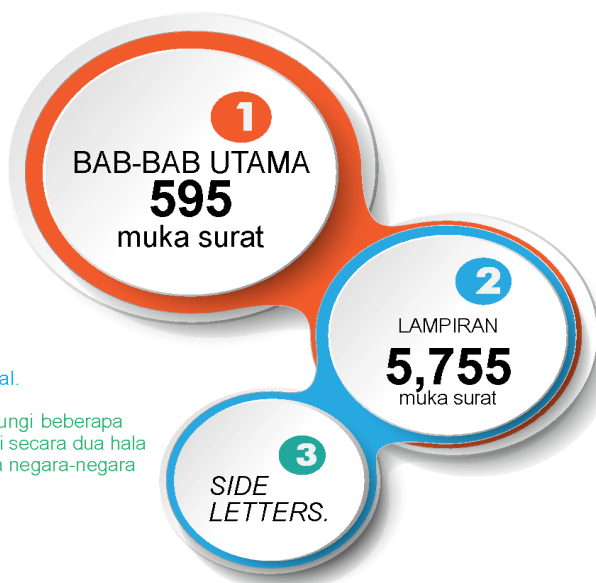
**TEKS PERJANJIAN TPPA**

TEKS TPPA MENGANDUNGI 6350 MUKA SURAT.  
Terbahagi kepada 3 bahagian.

Bab Utama sebanyak 30 bab mengandungi bab-bab perundangan, bab-bab tradisional dalam FTA dan bab-bab baharu.

Lampiran pula mengandungi jadual akses pasaran bagi 12 negara-negara ahli TPPA, jadual berkaitan Syarikat Hak Milik Kerajaan dan peraturan-peraturan tempas.

Perjanjian ini juga mengandungi beberapa *side letters* yang dipersetujui secara dua hala mengenai isu spesifik antara negara-negara ahli.



**TPPA BUKAN SEKADAR AKSES PASARAN**

**TPPA MELIBATKAN  
PIAWAIAN (STANDARD)  
YANG TINGGI**

Bertujuan memastikan suasana pelaburan yang kondusif, persaingan sihat dan kesejahteraan penduduk serta alam sekitar terpelihara.

**1 KETELUSAN & ANTI KORUPSI**

Komitmen untuk menggalakkan ketelusan yang lebih tinggi, penyertaan, dan kebertanggungjawaban dalam tindakan Kerajaan. Peruntukan ini termasuk ketelusan dalam undang-undang, peraturan-peraturan, prosedur, syarat-syarat atau amalan yang berkaitan dengan perdagangan.

**2 HAK ASASI MANUSIA**

Komitmen dalam memerangi aktiviti perdagangan manusia.

**3 BURUH**

Mengandungi peruntukan-peruntukan yang membela kebajikan pekerja, termasuk penghapusan buruh paksa dan buruh kanak-kanak.

**4 ALAM SEKITAR**

Melindungi dan memulihara flora dan fauna, termasuk tindakan memerangi perdagangan haram hidupan liar, pembalakan haram dan penangkapan ikan secara tidak terkawal.

**5 KERJASAMA**

Melibatkan kerjasama Kastam, PKS dan akses pasaran.

**PIAWAIAN YANG DIPERSETUJUI** antaranya bukanlah sesuatu yang baharu, tetapi melibatkan komitmen dari sudut penguatkuasaan.

Buku kecil TPPA di dalam versi PDF boleh di muat turun melalui pautan  
[http://fta.miti.gov.my/miti-fta/resources/MITI\\_TPPA.pdf](http://fta.miti.gov.my/miti-fta/resources/MITI_TPPA.pdf)



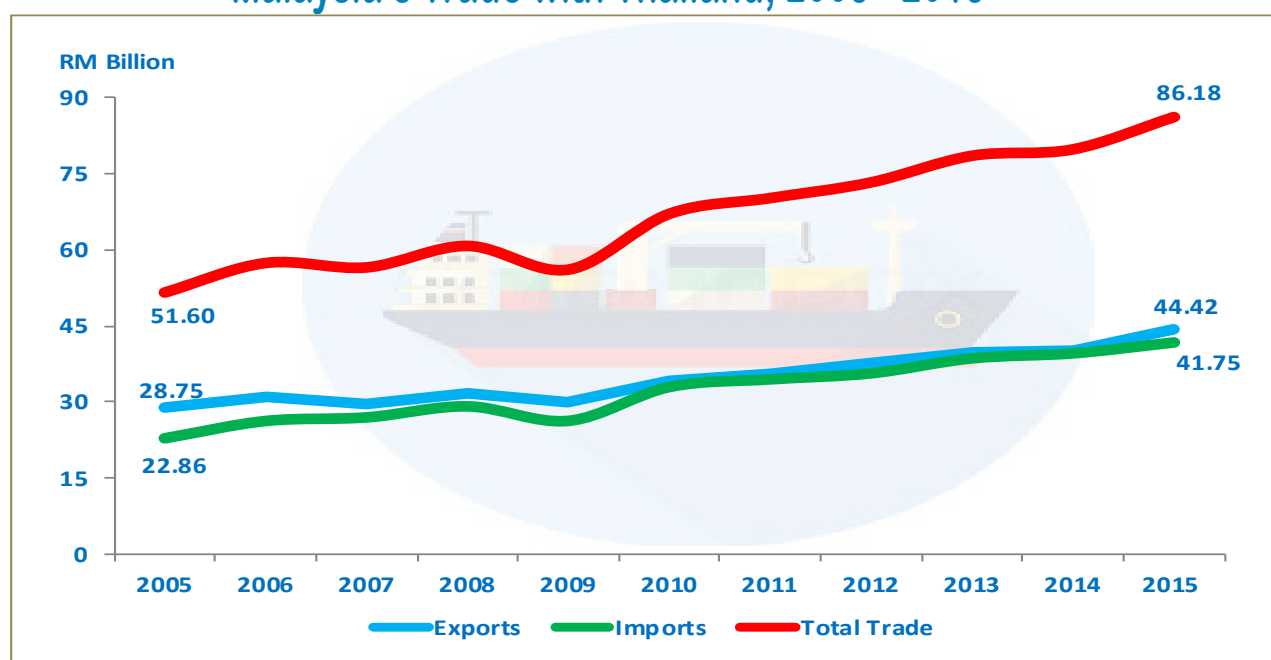
# International Report

## Thailand's Economic Performance for 2015

Description (% YoY)	2014	2015	2015		2016 (Projection)
			Q3	Q4	
GDP	0.8	2.8	2.9	2.8	2.8 – 3.8
Total Investment	-2.4	4.7	-2.6	9.4	4.9
Private	-1.0	-2.0	-10.1	1.9	3.2
Public	-7.3	29.8	21.9	41.4	11.2
Private Consumption	0.6	2.1	1.8	2.5	2.7
Government Consumption	2.1	2.2	2.3	4.8	3.7
Export of Goods	-0.3	-5.6	-4.7	-7.9	1.2
Import of Goods	-8.5	-11.3	-14.5	-13.2	1.3
Current Account to GDP (%)	3.8	8.9	7.6	13.4	8.2
Inflation	1.9	-0.9	-1.1	-0.9	(-0.1) – 0.9

Source : Office of the National Economic and Social Development Board, Thailand

## Malaysia's Trade with Thailand, 2005 - 2015



Source : Department of Statistics, Malaysia

did you know?

## 2016 Index of Economic Freedom

Rank	Country	Overall Score
1	Hong Kong	89.6
2	Singapore	89.4
3	New Zealand	82.1
4	Australia	81.4
5	Switzerland	80.5
6	Canada	79.1
7	Chile	78.5
8	Estonia	76.8
9	Ireland	76.6
10	Mauritius	76.4
31	Malaysia	70.8
39	Brunei	68.9
75	Thailand	62.4
76	Philippines	62.2
105	Indonesia	58.1
110	Cambodia	57.5
148	Vietnam	51.7
150	Laos	51.4
161	Myanmar	46.9

Note: The Index of Economic Freedom is an annual index and ranking created by The Heritage Foundation and The Wall Street Journal in 1995 to measure the degree of economic freedom in the world's nations.

Source: <http://www.heritage.org/~media/infographics/2015/12/bg3086/sr-trade-freedom-2016-appendix-table-1-825.ashx>

# Number and Value of Preferential Certificates of Origin (PCOs)

## Number of Certificates (Provisional data)

	27 Dec 2015	31 Dec 2015	10 Jan 2016	17 Jan 2016	24 Jan 2016	31 Jan 2016	7 Feb 2016	14 Feb 2016
AANZFTA	516	812	1,065	929	817	825	824	412
AIFTA	411	672	613	646	626	676	693	412
AJCEP	72	247	244	217	208	229	222	74
ATIGA	2,891	3,873	4,100	4,570	4,368	3,645	4,199	2,079
ACFTA	989	1,555	1,432	1,383	1,136	867	1,304	720
AKFTA	573	691	820	865	861	959	929	482
MICECA	224	277	287	284	289	311	368	178
MNZFTA	2	3	12	13	7	3	14	3
MCFTA	16	44	71	66	36	69	48	34
MAFTA	294	326	570	463	489	370	438	179
MJEPA	528	913	836	898	758	888	859	479
MPCEPA	106	145	139	177	167	151	170	94
GSP	94	103	134	165	100	130	133	63
MTFTA	120	187	282	196	148	187	172	103

Notes: The preference giving countries under the GSP scheme are Liechtenstein, the Russian Federation, Japan, Switzerland, Belarus, Kazakhstan and Norway.



AANZFTA: ASEAN-Australia-New Zealand Free Trade Agreement  
(Implemented since 1 January 2010)



ATIGA: ASEAN Trade in Goods Agreement  
(Implemented since 1 May 2010)



AJCEP: ASEAN-Japan Comprehensive Economic Partnership  
(Implemented since 1 February 2009)



ACFTA: ASEAN-China Free Trade Agreement  
(Implemented since 1 July 2003)



AKFTA: ASEAN-Korea Free Trade Agreement  
(Implemented since 1 July 2006)



AIFTA: ASEAN-India Free Trade Agreement  
(Implemented since 1 January 2010)



MPCEPA: Malaysia-Pakistan Closer Economic Partnership Agreement  
(Implemented since 1 January 2008)



MJEPA: Malaysia-Japan Economic Partnership Agreement  
(Implemented since 13 July 2006)



MICECA: Malaysia-India Comprehensive Economic Cooperation Agreement  
(Implemented since 1 July 2011)



MNZFTA: Malaysia-New Zealand Free Trade Agreement  
(Implemented since 1 August 2010)



MCFTA: Malaysia-Chile Free Trade Agreement  
(Implemented since 25 February 2012)

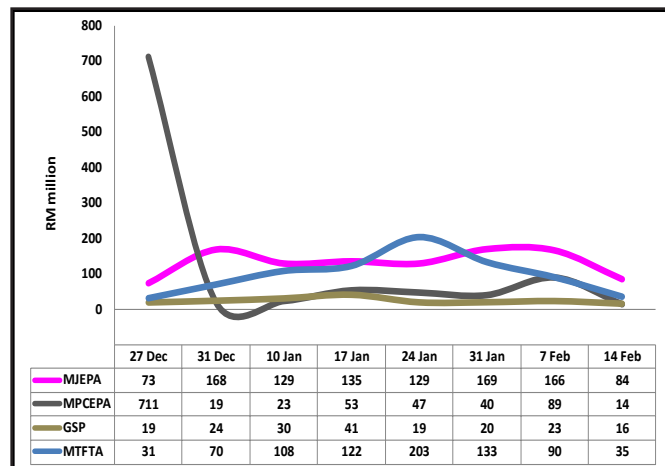
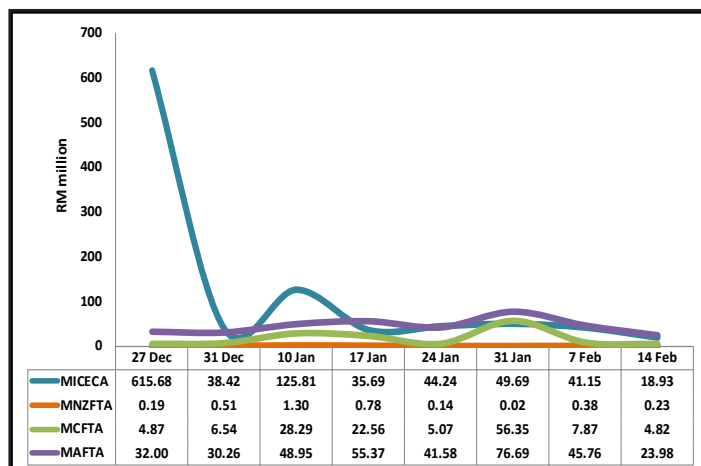
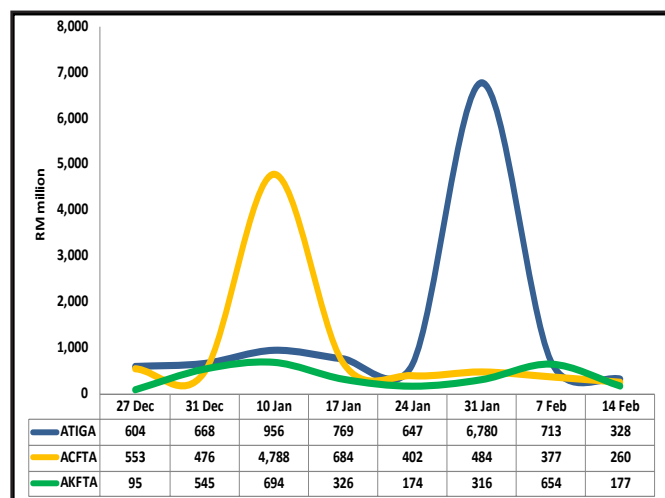
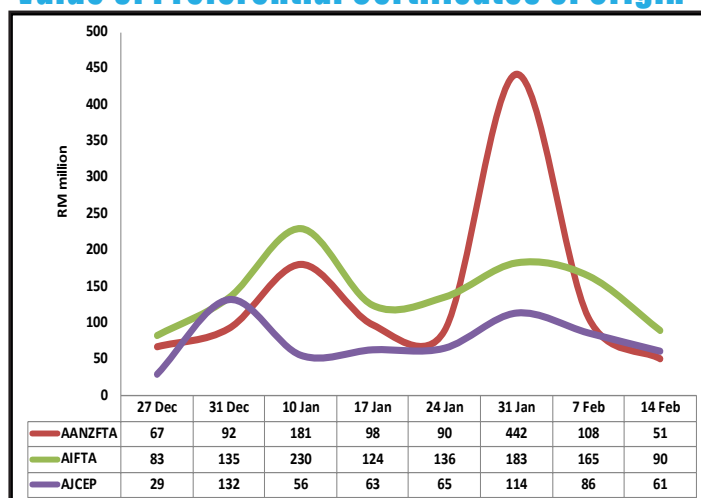


MAFTA: Malaysia-Australia Free Trade Agreement  
(Implemented since 1 January 2013)



MTFTA: Malaysia-Turkey Free Trade Agreement  
(Implemented since 1 August 2015)

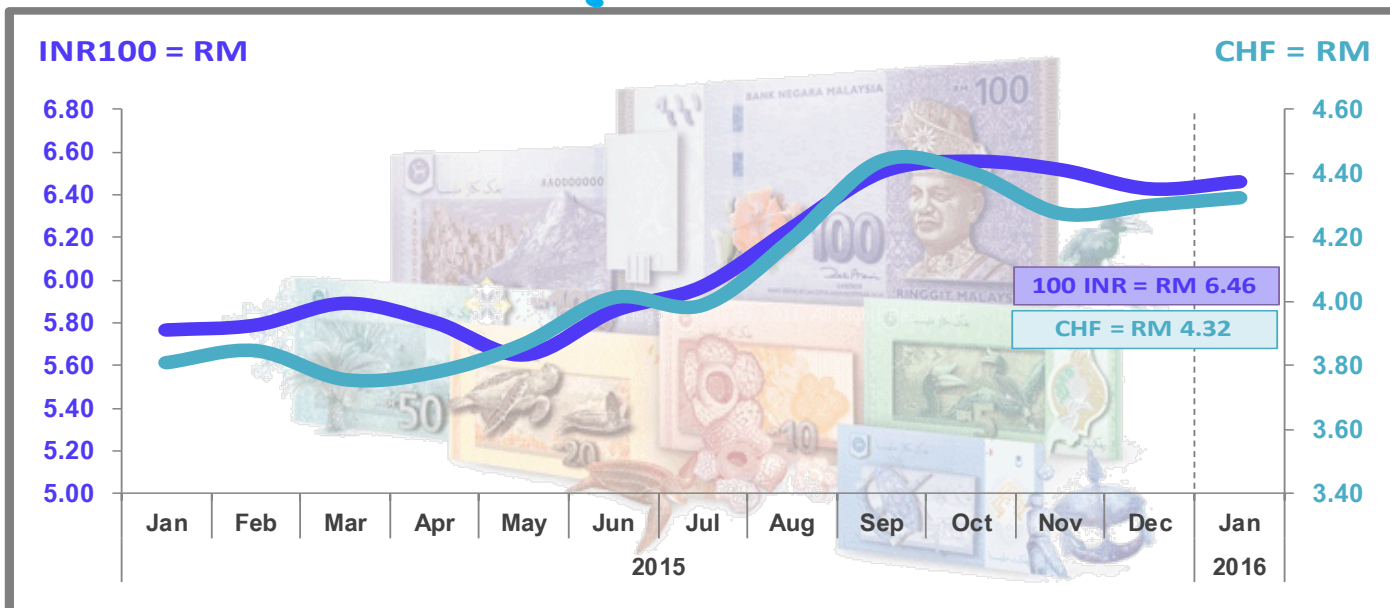
## Value of Preferential Certificates of Origin



Source: Ministry of International Trade and Industry, Malaysia

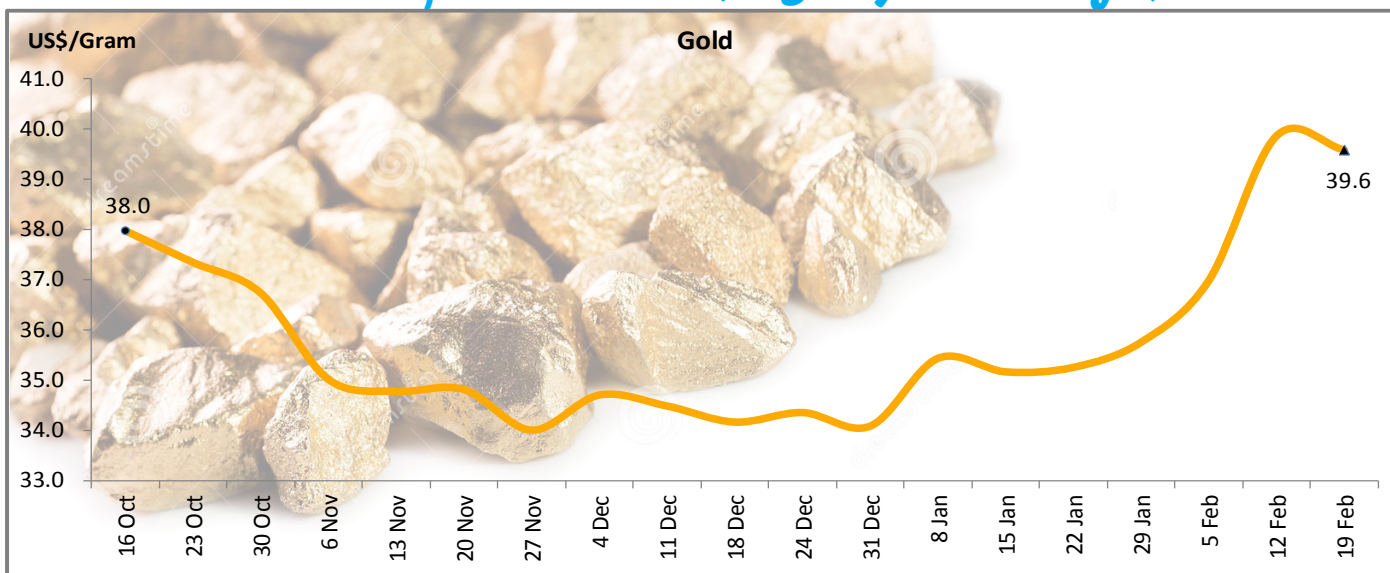


# Malaysian Ringgit Exchange Rate with Indian Rupee and Swiss Franc



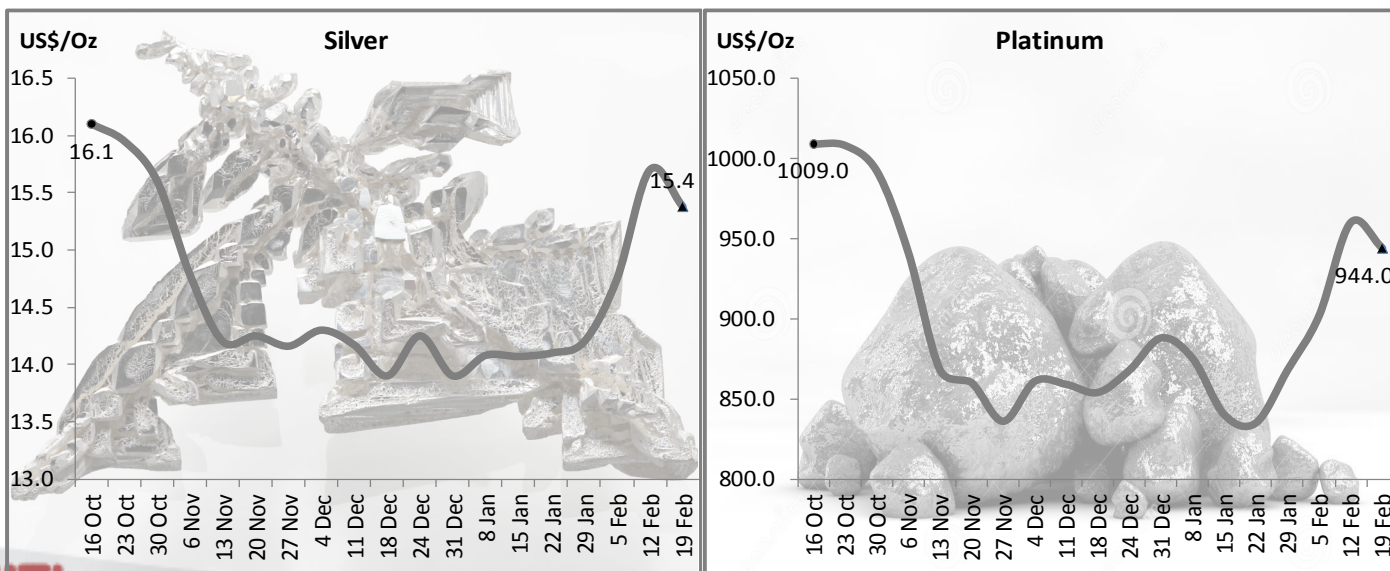
Source : Bank Negara, Malaysia

## Gold Prices, 16 October 2015 - 19 February 2016



Source : [http://www.gold.org/investments/statistics/gold\\_price\\_chart/](http://www.gold.org/investments/statistics/gold_price_chart/)

## Silver and Platinum Prices, 16 October 2015 - 19 February 2016



[http://online.wsj.com/mdc/public/page/2\\_3023-cashprices.html?mod=topnav\\_2\\_3023](http://online.wsj.com/mdc/public/page/2_3023-cashprices.html?mod=topnav_2_3023)

# Commodity Prices



Commodity	Crude Petroleum (Brent) (per bbl)	Crude Palm Oil (per MT)	Sugar (per lbs.)	Rubber SMR 20 (per MT)	Cocoa SMC 2 (per MT)	Coal (per MT)	Scrap Iron HMS (per MT)
19 Feb 2016 (US\$)	33.0	651.0	12.7	1,098.5	2,058.9	47.6	190 (high) 160 (low)
% change*	↓ 1.0	↑ 6.4	↓ 3.4	↑ 3.3	↓ 1.8	↑ 0.2	unchanged unchanged
2015 <sup>i</sup>	36.9 - 66.8	616.9	13.2	1,364.3	2,077.0	49.9	239.6
2014 <sup>i</sup>	59.5 - 114.8	823.3	16.6	1,718.3	2,615.8	59.8	370.0

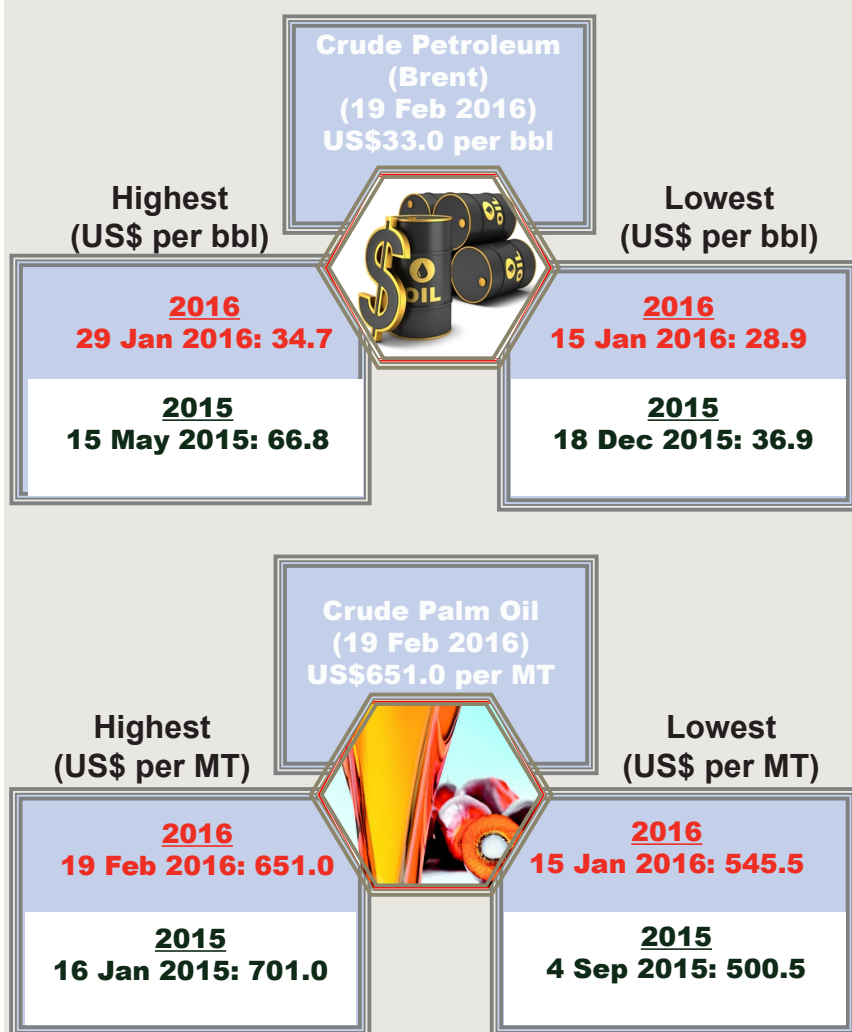
Notes: All figures have been rounded to the nearest decimal point

\* Refer to % change from the previous week's price

<sup>i</sup> Average price in the year except otherwise indicated

n.a Not available

## Highest and Lowest Prices, 2015/2016



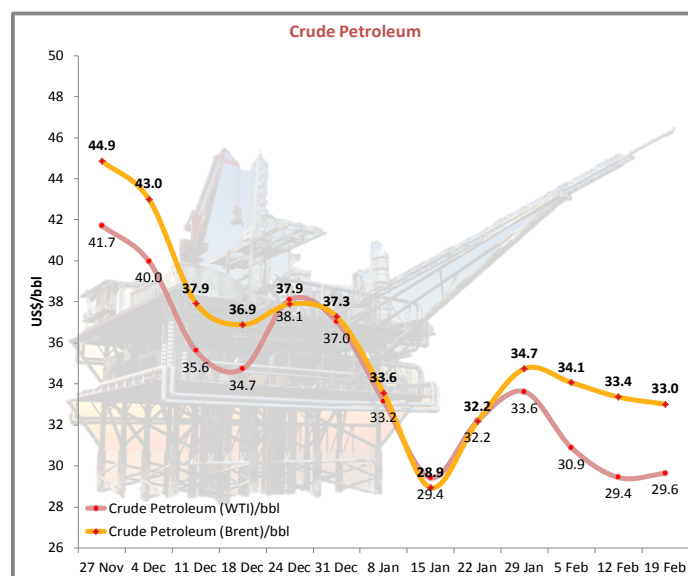
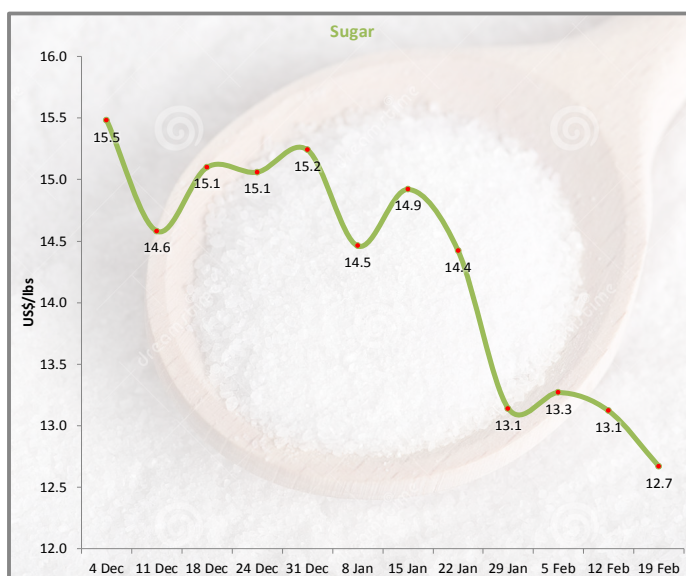
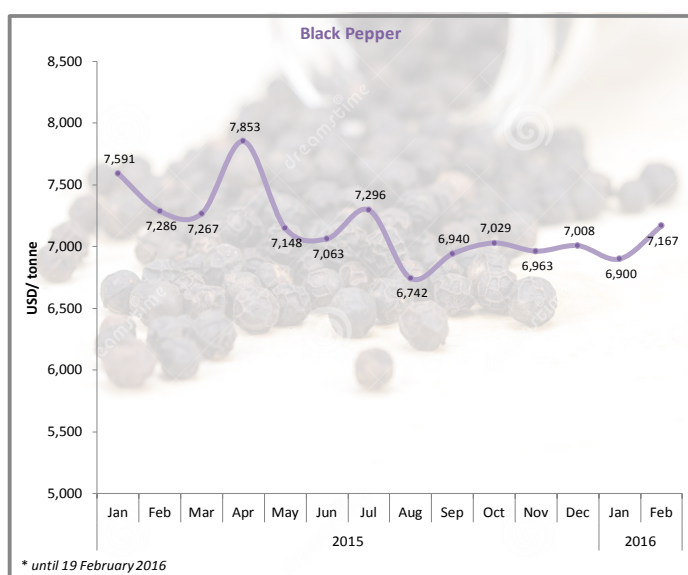
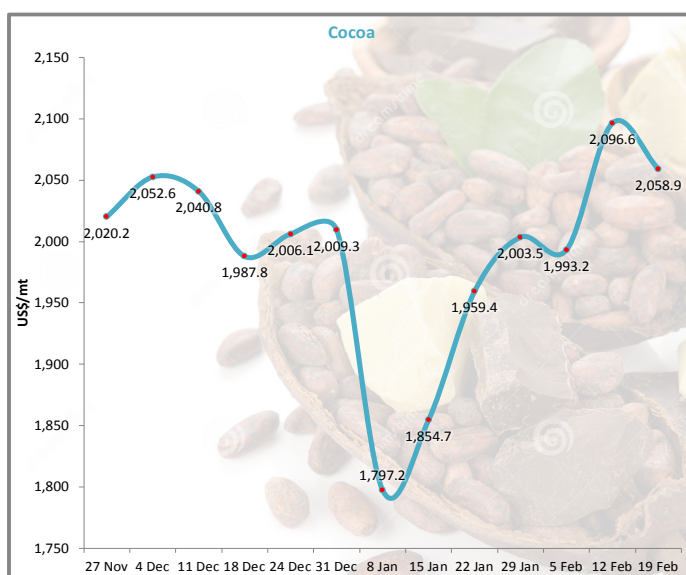
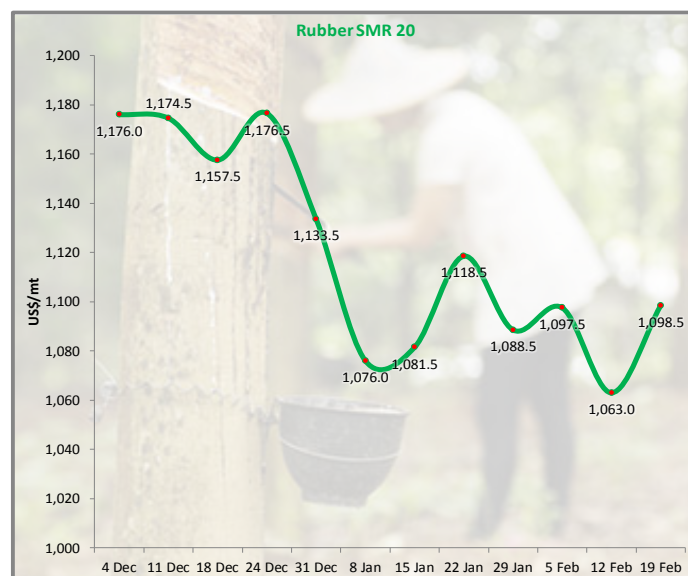
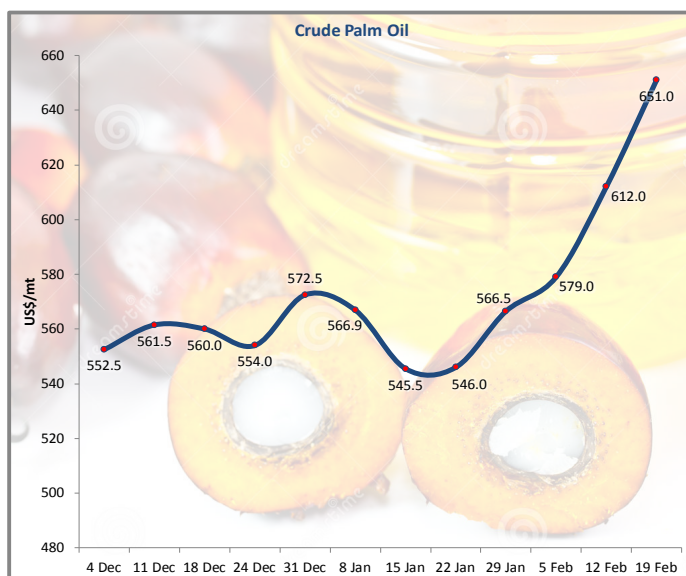
## Average Domestic Prices, 19 Feb 2016



Sources: Ministry of International Trade and Industry Malaysia, Malaysian Palm Oil Board, Malaysian Rubber Board, Malaysian Cocoa Board, Malaysian Iron and Steel Industry Federation, Bloomberg and Czarnikow Group.

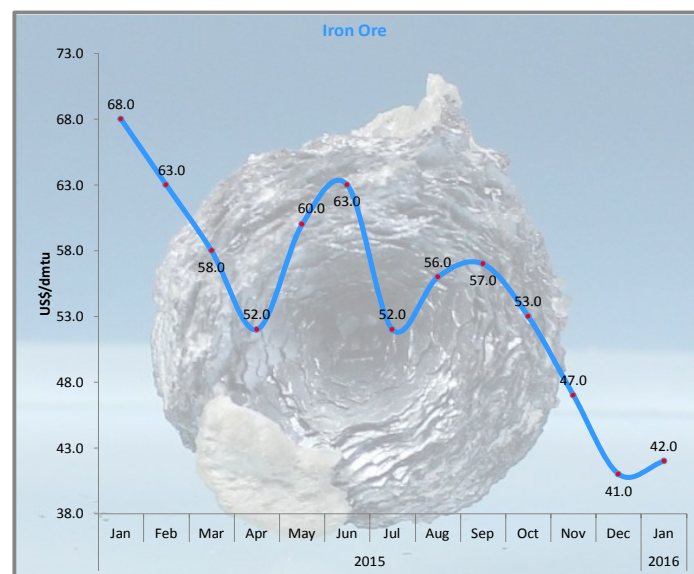
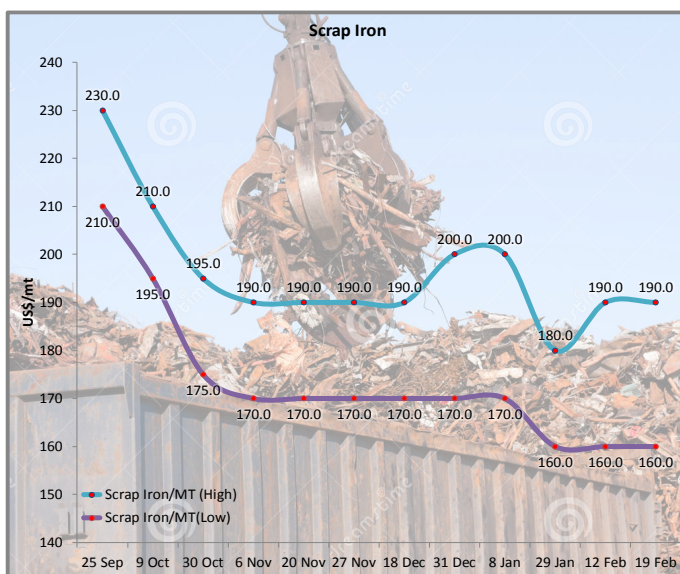
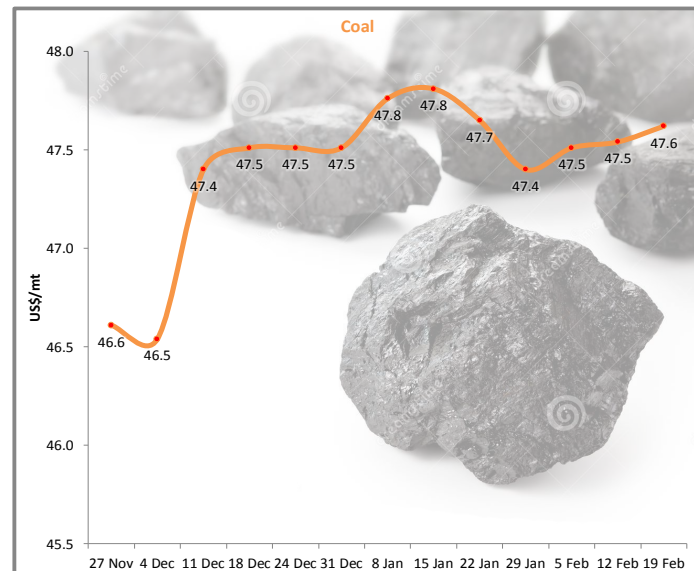
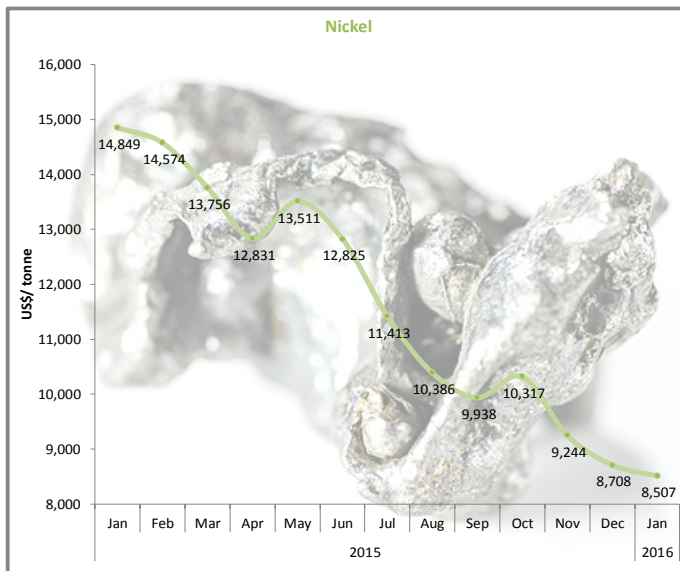
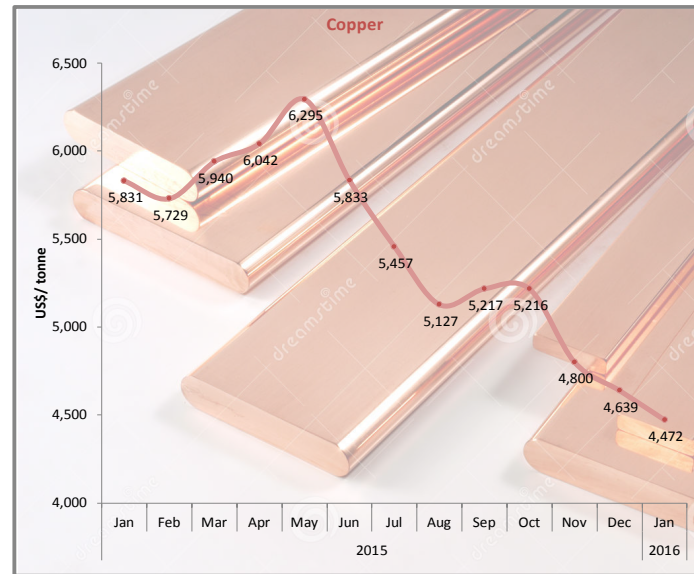
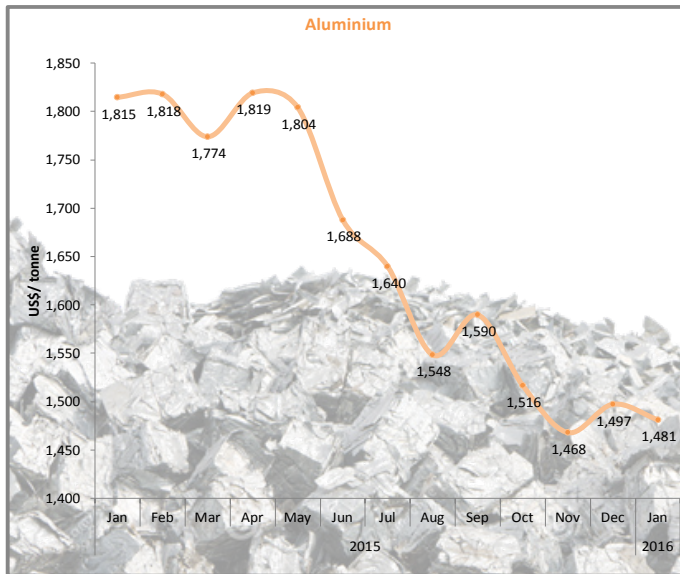


# Commodity Price Trends





# Commodity Price Trends





## MBM Tiga Enterprise

Patience is a virtue. For Encik Mustapa Mohd Sa'ad, the Managing Director of MBM. His tenacity, perseverance, focus and planning have brought his company to where it is today. This entrepreneur went through hardships before he tasted success in his venture. Encik Mustapa founded MBM Tiga Enterprise Sdn. Bhd. on 17 January 2001. Initially, the company was involved in raw material supply and minor construction. Later, it expanded its scope to include mechanical, electrical and sewerage sectors. "In business, I have to be patient all the time. I'm very keen in planning my business and I make plans every day and at various stages. Meeting the needs of my clients is not only the company's main principle, but also delivering quality services. I usually provide the best solutions to my clients," he said

In 2005, the company diversified into the oil and gas sector, before expanding it to include operations, maintenance and renovation of sewage plants in 2008. Last year, it broadened its activities to include civil works. "I'm confident that with the additional contracts that we secured and the increase in the company's revenue, we can address the employees' income and benefits, especially with the rising cost of living," said Encik Mustapa, a leader who cares about his people. Malacca-based MBM Tiga Enterprise Sdn. Bhd has come a long way from its inception some 14 years ago. The company started with only two rigid tanker trucks or vacuum trucks to carry out the sewage works in a few areas such as residential, villages, industrial and learning institutions. A few years later, in line with its growth, the enterprise company was upgraded to MBM Tiga Enterprise Sdn. Bhd. on December 17, 2008. More rigid tanker trucks were added to its fleet.

Encik Mustapa said, MBM Tiga Enterprise Sdn. Bhd. now owns two vans, one unit of 1-tonne lorry, a 3- tonne lorry and a 5- tonne lorry, in addition to four rigid tanker trucks. MBM Tiga Enterprise Sdn. Bhd., which is now a registered contractor with among others, Indah Water Konsortium Sdn. Bhd. and Suruhanjaya Perkhidmatan Air Negara (SPAN), has also seen an increase of its clients to over 100. Besides Indah Water and SPAN, the company is also a registered contractor with PETRONAS Penapisan, Finance Ministry, Construction Industry Development Board (CIDB) and a Government Work Procurement Certificate (SPKK)- UEM Edgenta Bhd and Propel Bhd

MBM Tiga Enterprise Sdn. Bhd has executed the sub- contractor tender in sewage services and plant management at Petronas Fertiliser at Tangga Batu in Malacca. It is also one of the contractors appointed by Indah Water to carry out plant maintenance, sewage system and other related works. The company attributed its achievements to wise planning as well as efficiency of its employees. When it started, MBM Tiga Enterprise Sdn. Bhd. only has eight people but it has since grown substantially and today, it employs 25 people who are skilled and experienced.

Encik Mustapa said, the company always and continuously motivate the employees by giving them incentives such as overtime pay, medical benefits, allowances and annual bonuses. Besides provision of safety equipment, the employees are also sent for Oil and Gas Safety Passport (OGSP) courses at the National Institute of Occupational Safety and Health (NIOSH). These course will ensure that the employees acquire the necessity safety and health knowledge required for their jobs. "From time to time, we will hold monthly meetings to monitor the work progress and discussed related issues," he said, while adding that the company also provides on-site training for its staff.

Encik Mustapa has plans to move the company's headquarters to its own office building, with appropriate parking space for the employees. The company is currently renting the office and car park. Other plans in the pipeline include giving handsome rewards to the staff. MBM Tiga Enterprise Sdn. Bhd. first established its relations with SME Bank in 2010. The Bank provided hire purchase financing for the company to acquire extra rigid tanker trucks. Last year, MBM Tiga Enterprise Sdn. Bhd. secured another hire purchase financing from SME Bank for the purpose of expanding its business. These facilities have played a role in the company's growth and expansion.

Asked on his advice to the young entrepreneurs, Encik Mustapa said, they have to be patient, diligent, hardworking and prudent. "Now misuse your income for things that you don't need such as buying a new car or a house. I only buy what is needed. Besides that, trust and support from family members as well as your employees is important. In fact, I am thankful to Allah SWT for that. I strictly adhere to the religious teachings." Backed with forward- thinking, goal-oriented and caring leadership, and supported by efficient and skilled manpower, MBM Tiga Enterprise Sdn. Bhd. will continue to strengthen its foothold in its business ventures. "We aim to be high potential company, reputable and stable," Encik Mustapa concluded.

## CONTACT US

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# MITI Programme

**ASEAN-US Summit, Palm Springs, California**  
**Atended by YAB Dato' Sri Mohd. Najib Bin Tun Haji Abdul Razak,**  
**Prime Minister Malaysia and YB Dato' Sri Mustapa Bin Mohamed,**  
**Ministry of International Trade and Industry Minister**  
**15-16 February 2016**





# Announcement

## MITI Weekly Bulletin (MWB) Mobile Apps

MITI MWB APPs is now available for IOS, Android and Windows platforms and is ready for download from the Gallery of Malaysian Government Mobile APPs ( GAMMA). MWB APPs can be downloaded by following a simple step-by-step guideline as provided below:

**How to download?**

• Download GAMMA Apps through Google Play Store or App store.

GAMMA icon in Google Play

**How to download?**

• Search for MWB APPs icon and install.

MWB Apps icon in GAMMA

**How to download?**

• Choose platform to download and click it to install.

Choose Platform to install



*Congratulations*



NO.SIRI : ICT/C/2016/0430



## *Sijil Penghargaan*


*Setinggi-tinggi penghargaan kepada*

**KEMENTERIAN PERDAGANGAN  
ANTARABANGSA DAN INDUSTRI**

*Sebagai*

**AGENSI PERINTIS  
GALERI APLIKASI MUDAH ALIH  
KERAJAAN MALAYSIA (GAMMA)  
2015**



  
**DATO' SRI ZAINAL RAHIM BIN SEMAN**  
Ketua Pengarah  
Unit Pemodenan Tadbiran dan  
Perancangan Pengurusan Malaysia  
(MAMPU)  
Jabatan Perdana Menteri





# APEC BUSINESS TRAVEL CARD (ABTC)

1. Fast and efficient travel for business people within the APEC region contributes to APEC's goal of free and open trade and investment. The APEC Business Travel Card was created in line with this.

2. The ABTC allows business travelers pre-cleared, facilitated short-term entry to participating member economies. The ABTC removes the need to individually apply for visas or entry permits, saving valuable time, and allows multiple entries into participating economies during the duration the card is valid. As of 1 September 2015, the validity of ABTC is 5 years. Now Card holders also benefit from faster immigration processing on arrival via access to fast-track entry and exit through special APEC lanes at major airports in participating economies.

3. To date 19 APEC economies except Canada and the United States (US) are participating as full members in the ABTC Scheme. Canada and the US are currently transitional members that only provide premier ABTC lanes at their major international airports.

## Guidelines for application of MITI's support letter for APEC Business Travel Card (ABTC)

1. All applications can be sent via email to [abtc@miti.gov.my](mailto:abtc@miti.gov.my). All the documents attached must be scanned in A4 size and in PDF (adobe reader), to be submitted via mail or courier to the following address:

Ministry of International Trade and Industry,  
Aras 2, Menara MITI,  
No.7, Jalan Sultan Haji Ahmad Shah,  
50480 Kuala Lumpur.  
(Attn.: Regional and International Relations Division)

2. You can also submit your application directly to us by dropping it into the ABTC Collection Box at Level 2, MITI.

3. Applicants should submit to MITI the following documents:

- i. Letter (using company's letterhead) stating:
  - applicant's name;
  - designation in the company;
  - passport & IC number ; and
  - name of the APEC economy or list of economies (APEC countries) to be visited by the applicant.
- ii. Certified copy of the passport page containing applicant's detail, signature and certified copy of the Malaysia IC;

Passport with a minimum validity of 3 years (preferably 5 years) and certified by company secretary or any other related agencies;

iii. Supporting Documents

## For companies registered in Malaysia

Supporting documents related to the company namely a copy of Borang 8/9 & Borang 13 & Borang 24 & Borang 48/49 (company registration certificate) from the Companies Commission of Malaysia (Suruhanjaya Syarikat Malaysia) and company profile / other documents related to the company.

## For companies not registered in Malaysia

Supporting documents related to the company namely a copy of the company's registration certificate from a recognised government linked authority or companies commission organisation and company profile / other documents related to the company.

4. Applications for support letter may also be submitted to the following agencies if your companies are registered with them:

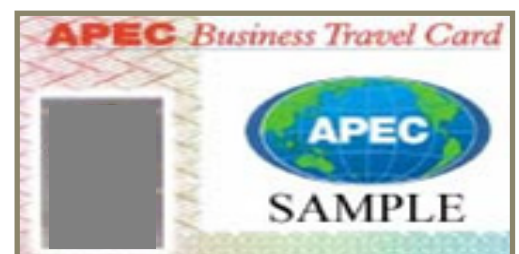
- Malaysian Investment Development Authority (MIDA)
- Federation of Malaysian Manufacturers (FMM)
- Malaysian International Chamber of Commerce and Industry (MICCI)
- Malaysia External Trade Development Corporation (MATRADE)
- SME Corporation Malaysia (SME Corp.)
- Dewan Perniagaan Melayu Malaysia (DPMM)
- The Associated Chinese Chambers of Commerce and Industry of Malaysia (ACCCIM)
- Malaysian Service Providers Confederation (MSPC)
- Malaysian Associated Indian Chambers of Commerce and Industry (MAICCI)

## Next Steps

1. With the support letter, the applicants will have to submit the application for ABTC directly with the Immigration Department, Putrajaya. For further information on ABTC Card application, please visit the Malaysian Immigration Department's official portal at:

<http://www.imi.gov.my/index.php/en/main-services/apec-business-travel-card-abtc>

2. The Immigration Department has the right to require further details from the applicants, if necessary and has the right to reject the application



# ADVERTISEMENT FOR THE POSITION OF SENIOR OFFICER (HR HEAD AND INDUSTRIAL HR DEVELOPMENT) FOR MALAYSIA STEEL INSTITUTE (MSI)

<p align="center"><b>Malaysia Steel Institute (1053263-X)</b></p>	
<p>The Malaysia Steel Institute (MSI), one of the agencies under the Ministry of International Trade and Industry (MITI), is looking for an experienced candidate to handle and manage the human resource development for the iron and steel industry, one of the fundamental industries in the development of our nation.</p>	
<p><b>Senior Officer, HRD Head and Industrial HR Development</b>  <b>Key Responsibilities:</b></p>	
<p><b>i) Human Resources Management of MSI</b></p> <ul style="list-style-type: none"> <li>• Maintains management guidelines by preparing, updating, and recommending human resource policies and procedures;</li> <li>• Maintains and enhances the organisations human development by planning, implementing and evaluating candidate/member relations and HR policies, programs, and practices;</li> <li>• Maintains historical human resource records by designing a filing and retrieval system; keeping past and current records;</li> <li>• Scheduling and conducting job evaluations; preparing pay budgets; monitoring and scheduling individual pay actions; recommending, planning, and implementing pay structure revisions;</li> <li>• Maintains the work structure by updating job requirements and job descriptions for all positions;</li> <li>• Maintains organisation staff by establishing a recruiting, testing, and interviewing program; counselling managers on candidate selection; conducting and analysing exit interviews; recommending changes;</li> <li>• Prepares employees for assignments by establishing and conducting orientation and training programs; and</li> <li>• Ability to prepare articles for publication in MSI Newsletter &amp; other publications.</li> </ul>	
<p><b>ii) Managing projects under Jabatan Pembangunan Kemahiran (JPK)</b></p> <ul style="list-style-type: none"> <li>• Carry out the development of National occupational Skills Standards (NOSS) for the iron and steel industry.</li> <li>• Conduct industry engagement sessions for the promotion of programs under JPK; namely PPT (Pengiktirafan Pencapaian Terdahulu).</li> <li>• Preferably a candidate with experience as NOSS facilitator or WIM (Written Instructional Material) Facilitator.</li> <li>• Human development includes organizing, coordinating and conducting specific training courses for the industry;</li> <li>• Providing opportunities for the industry players and to create awareness and to learn new skills, as well as any other developmental activities;</li> <li>• Plan industrial training and new learning opportunities with relevant authorities for the industry members to reach/move up the value chain within the industry; and</li> <li>• To keep updated and update on the current HR developments.</li> </ul>	
<p><b>Job Requirements &amp; Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Bachelor Degree in Human Resources Management or its equivalent, in a relevant discipline;</li> <li>• Minimum age: preferably 35 years and above;</li> <li>• Preferably familiar with good understanding of Governments / Agencies' liaison process and procedures;</li> <li>• Minimum of 10 years' working experience;</li> <li>• Computer savvy – MS Word, Excel, Powerpoint – any others</li> <li>• Pleasant personality and good interpersonal skills; and</li> <li>• Fluency in both spoken &amp; written Bahasa Malaysia and English</li> <li>• Willing to work late hours</li> </ul>	
<p><b>Please Submit:</b></p> <ul style="list-style-type: none"> <li>• CV on personal, educational and job experience; and</li> <li>• Current salary and expected salary.</li> </ul>	
<p><b>Others:</b></p> <ul style="list-style-type: none"> <li>• Will have to undergo written test and interview</li> </ul>	
<p align="center">Interested applicants are requested to submit latest by <b>(22/February/2016)</b> to:</p> <p align="center"> <b>Malaysia Steel Institute</b>  <b>Wisma FMM, Level 1</b>  <b>No.3, Persiaran Dagang, PJU 9</b>  <b>Bandar Sri Damansara</b>  <b>52200 Kuala Lumpur</b>  <b>Email: <a href="mailto:admin@malaysiasteel institute.com">admin@malaysiasteel institute.com</a> or</b>  <b>Fax: 03-6270 1059</b> </p>	



**Name** : Nurul Nadiah Begum Sahabuddin Khan  
**Designation** : Assistant Director  
**Job Description** : Managing matters related to Strategic Unit I - Training and Courses  
**Division** : Human Resource Management  
**Contact No** : 603-6200 0198  
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**Division** : Human Resource Management  
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## Comments & Suggestions

Dear Readers,

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<http://www.miti.gov.my/index.php/forms/form/13>

