

**APPLICATION FORM
CERTIFIED EXPORTER UNDER ASEAN WIDE SELF-CERTIFICATION (AWSC) SCHEME**

1. Name and address of exporter Please enclose copy of related Manufacturing License/PBT License/LMW License		2. Name and address of manufacturer Please enclose copy of related Manufacturing License/PBT License/LMW License	
Telephone number	Fax number	Telephone number	Fax number
Company's e-mail		Company's e-mail	
Company registration no.(ROC) Please enclose copy of exporter's registration certificate (ROC)		Company registration no.(ROC) Please enclose copy of manufacturer's registration certificate (ROC)	

3. Information of product to self-certify under ATIGA

- i. Please fill in the attached product information form in **Appendix A** accurately as this information will be uploaded into the ASEAN Wide Self Certification database. Please email the completed Appendix A (excel format) and specimen signatures (JPEG or PNG format) to atiga.selfcert@miti.gov.my
- ii. Please enclose sample of company's commercial invoice and screenshot of company's ePCO ID registration for verification purposes

4. Declaration by Applicant:

- i. I/We hereby declare that the information given in this application is true and correct, that all the goods were produced in Malaysia or ASEAN origin and they comply with the origin requirements under the ATIGA;
- ii. As a condition precedent to the registration of Certified Exporter for the purpose of making my own Invoice Declaration for the exports of goods claiming preferential tariff under the ASEAN Trade-in-Goods Agreement (ATIGA), I/We hereby undertake to keep and maintain up-to-date accurate books and records for at least 3 years as shown below;

a. Raw Materials Purchase Records	e. Sales & Stock of Finished Goods Records
b. Raw Materials Consumption/Stock Records	f. Cash Book
c. Production Records	g. Ledger Accounts
d. Receipted Wage Record for Workers	
- iii. I/We will extend the fullest co-operation to Ministry of International Trade and Industry (MITI), if I am/ we are required to produce these books and records for verification;
- iv. I/We also undertake to inform MITI, immediately of any changes in the particulars in this Application Form;
- v. I/We will file or ensure that my/our manufacturer will file Cost Analysis of products as and when required by MITI. For products of ASEAN origin, I/we shall ensure that my/our manufacturer in the respective ASEAN country submit the necessary documents to MITI for the verification of origin. I am/We are aware that such information may be prepared or certified by a public accountant, as and when required by MITI;
- vi. I am/ We are aware that the penalty for making a false declaration, representation or furnish any false material information in respect of the above may include:
 - (a) imprisonment for a term not exceeding three (3) years and shall also be liable to a fine pursuant to Section 193 of the Penal Code read together with Section 199 or 200 of the Penal Code; or
 - (b) imprisonment for a term not less than one (1) year and not exceeding ten (10) years and with whipping and shall also be liable to a fine pursuant to Section 420 of the Penal Code; or
 - (c) fine not exceeding RM500,000.00 (Five Hundred Thousand Ringgit) or to imprisonment for a term not exceeding five (5) years or to both under Section 133 of Customs Act 1967.

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Signature
Name:
Designation:

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Company Official Stamp
Date:

RESULT OF APPLICATION

(For MITI use only)

The company's application to issue Origin Declaration for the product as listed above is approved for the year _____. Your Certified Exporter Authorization Code is _____. Please ensure strict compliance to the procedures established in the ATIGA Operational Certification Procedure (OCP) and domestic requirements as listed in your appointment letter. This authorization may be revoked at any time if the company:

- i. no longer offers the guarantees referred to in Rule 12A(1) of the OCP; or/and
- ii. no longer fulfill the conditions referred to in Rule 12 A (2) of the OCP; or/and
- iii. abuse the self-certification authorization given

.....
Signature
Name:
Designation:

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MITI Official Stamp
Date: