

**Gentle Reminder**  
**Announcement for New ICP Checklist Submission – CMCO Related**

We would like to refer to the initial Announcement on New ICP Checklist made on 16 January 2020 via MITI's Website (<https://www.miti.gov.my/index.php/pages/view/6031>) and the second announcement dated 28 April 2020 via MITI's website (<https://www.miti.gov.my/index.php/pages/view/sta2010?mid=105>), as well as the latest announcement as below.

2. Following the Conditional Movement Control Order (CMCO) as announced by YAB Prime Minister on 1 May 2020, most economic sectors are allowed to resume operations from 4 May 2020. We believe many offices have either resume operations in full or partially. In relation to the latest announcement made, we would like to chart a clearer guidance on the submission as follows:

- i. Existing ICP Status Companies listed in Group 1: the new deadline is two (2) months after MCO has been lifted or where key personnel are able to work from the office – **Deadline is on 3 July 2020.**
- ii. Existing ICP Status Companies listed in Group 2, 3 and 4: No changes, where the deadline for Group 2, 3 and 4 are 30 September 2020, 30 April 2021 and 30 September 2021 respectively.
- iii. New Applicants of ICP Status: submission can be made after MCO has been lifted or where the hardcopy application can be sent to MITI's office.

3. Existing ICP companies in Group 2, 3 and 4 that wish to make submission ahead of schedule, may submit the request by emailing to [icp.sts@miti.gov.my](mailto:icp.sts@miti.gov.my) with the subject "Request for Early Submission".

4. Once able to submit, the completed checklist and supporting documents must be sent to the same following address:

**Strategic Trade Controller**  
**Strategic Trade Secretariat**  
**Ministry of International Trade and Industry**  
**Level 4, MITI Tower,**  
**No.7, Jalan Sultan Haji Ahmad Shah,**  
**50480 Kuala Lumpur**