

STAND-ALONE SPECIALISED DENTAL CLINIC SERVICES

REGULATOR	MINISTRY OF HEALTH
FOREIGN EQUITY PARTICIPATION	100% (1 ST JUNE 2012)
CPC CODE	93123
PROVISIONAL CPC CODE	93123
ACT	PRIVATE HEALTHCARE FACILITIES AND SERVICES ACT 1998 (ACT 586)
DEFINITION	93123 Dental services Diagnosis and treatment services of diseases affecting the patient's teeth or aberrations in the cavity of the mouth, and services aimed at the prevention of development of dental diseases, including dental surgery even when given in hospitals to in-patients. These dental services can be delivered in health clinics, such as those attached to schools, firms, homes for the aged, etc., as well as in own consulting and operating rooms. It concerns services in the field of general dentistry, such as routine dental examinations, preventive dental care, treatment of caries, etc.; orthodontic services, e.g. treatment of protruding teeth,

	crossbite, overbite, etc.; services in the field of oral surgery; other specialized dental services, e.g. in the field of periodontics, aedodontics, endodontics and reconstruction.
--	--

1. BUSINESS REGISTRATION
SOLE PROPRIETOR
<ul style="list-style-type: none"> A registered medical practitioner with Malaysia Medical Council (MMC). www.mmc.gov.my <p>Contact : Registrar Division Tel : +603 2262 8480 / +603 2262 8481</p>
PARTNERSHIP
<ul style="list-style-type: none"> One of the partners must be a registered medical practitioner with Malaysia Medical Council (MMC). www.mmc.gov.my <p>Contact : Registrar Division Tel : +603 2262 8480 / +603 2262 8481</p>
BODY CORPORATE (COMPANY ACT 1965)
<ul style="list-style-type: none"> Registering a company (private / public). www.ssm.com.my <p>Contact : Registration Services Division Tel : +603 7721 4000</p>

2. PRINCIPAL APPROVAL
REGISTRATION TO ESTABLISH PRIVATE DENTAL CLINIC
<ul style="list-style-type: none"> You need to obtain a certificate of registration from the Ministry of Health. www.moh.gov.my <p>Contact : Services Division Tel : +603 8892 4998</p>
3. PREMISES
RENTING OF PREMISES
<ul style="list-style-type: none"> You are advised to enter into a tenancy agreement when renting premises.
RENOVATING PREMISES
<ul style="list-style-type: none"> You can renovate your premises subject to approval from the Local Authority. (ex. Kuala Lumpur – www.dbkl.gov.my) <p>Contact : Licensing & Hawker Management Division Tel : +603 2617 8114</p>
CONSTRUCTING A BUILDING
<ul style="list-style-type: none"> You must obtain Construction Approval from the Local Authority. You are required to engage a Professional (Architect / Engineer) to facilitate the application on your behalf. (ex. Kuala Lumpur – www.dbkl.gov.my)

STAND-ALONE SPECIALISED DENTAL CLINIC SERVICES

Lumpur – www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division

Tel : +603 2617 8114

4. EMPLOYMENT

REGISTRATION WITH EMPLOYEE PROVIDENCE FUND (EPF) (EPF ACT 1991)

- You are required to register your employees with EPF. www.kwsp.gov.my

Contact : Corporate Communication Division

Tel : +603 2616 2208

REGISTRATION WITH SOCIAL SECURITY ORGANISATION (SOCSO) (SOCIAL SECURITY ACT 1969)

- You are required to register your employees with SOCSO. www.perkeso.gov.my

Contact : Customer Service Division

Tel : +603 4264 5000 / +603 4257 5755

REGISTRATION WITH INLAND REVENUE BOARD MALAYSIA (IRBM) (INCOME TAX (DEDUCTION FROM REMUNERATION) RULES 1994)

- You are required to register your employees with IRBM. www.hasil.org.my

Contact : Customer Service Division

Tel : +603 7713 6666

5. OPERATIONAL APPROVAL

PREMISES LICENCE (LOCAL GOVERNMENT ACT 1976)

- You must obtain Premises Licence from the Local Authority. (ex. Kuala Lumpur - www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division

Tel : +603 2617 8114

ADVERTISEMENT LICENCE (LOCAL GOVERNMENT ACT 1976)

- License for signboard, lamp post or outdoor display advertisements is issued by the Local Authority. (ex. Kuala Lumpur – www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division

Tel : +603 2617 8114

FIRE SAFETY INSPECTION (FIRE SAFETY ACT 1988)

- Inspection is carried out by Fire Safety & Rescue Department. www.bomba.gov.my

Contact : Fire & Safety Division

Tel : +603 8892 7700

EXECUTIVE EXPATRIATE POSTS APPROVAL (IMMIGRATION ACT 1959/1963 & IMIGRATION REGULATION 1963)

- You must obtain Approval of Expatriate

Post from MIDA. www.mida.gov.my

Contact : Customer Service / Resources Division

Tel : +603 2267 3633

- Upon such approval, you must submit an application to the Immigration Department for endorsement of the Employment Pass. www.imi.gov.my

Contact : Foreign Sector Division

Tel : +603 8880 1588 / +603 8880 1594

REGISTRATION OF STAFF

- You are required to register all your medical staff (professionals) with the respective Boards or Councils when applying for the operating licenses.
 - Doctors - Malaysian Medical Council www.mmc.gov.my

Contact : Registrar Division

Tel : +603 2262 8480 / +603 2262 8481

- Nursing Board <http://nursing.moh.gov.my/>

Contact : Nursing Division

Tel : +603 8883 1357

- Pharmacy Board www.pharmacy.gov.my

Contact : Management Services Division

Tel : +603 7841 3228

- National Specialist Register www.nsr.org.my

Contact : Specialist Secretariat

Tel : +603 4023 5700 / +603 4023 6700

STAND-ALONE SPECIALISED DENTAL CLINIC SERVICES

CLASS C LICENSE FOR IRRADIATING APPARATUS (ATOMIC ENERGERY LICENSING ACT 1984)

- For the purpose of purchasing, storing, using irradiating apparatus such as X-ray machines for medical imaging.

www.moh.gov.my

Contact : Services Division

Tel : +603 8892 4998

LICENSES UNDER PHARMACY SERVICES

- Licenses are required for the import, sale, supply, management and use of pharmaceutical, cosmetics and health-care products. www.pharmacy.gov.my

Contact : Management Services Division

Tel : +603 7841 3228

6. TAXATION

CORPORATE TAX (INCOME TAX ACT 1967)

- Corporate Tax must be paid to the Inland Revenue Board of Malaysia (IRBM).

www.hasil.org.my

Contact : Customer Service Division

Tel : +603 7713 6666

INDIVIDUAL / EMPLOYEE INCOME TAX (INCOME TAX ACT 1967)

- You are required to facilitate your employees' income tax with IRBM.

www.hasil.org.my

Contact : Customer Service Division

Tel : +603 7713 6666

SERVICE TAX LICENCE & SERVICE TAX (SERVICE TAX ACT 1975)

- You may be required to apply for Service Tax Licence to the Royal Malaysian Customs Department. The service tax must be paid to the Customs Department.

www.customs.gov.my

Contact : Customer Service Division

Tel : +603 7806 7200

ASSESSMENT TAX (LOCAL GOVERNMENT ACT 1976)

- This property tax is paid to the Local Authority. (ex. Kuala Lumpur -

www.dbkl.gov.my)

Contact : Licensing & Hawker Management Division

Tel : +603 2617 8114

QUIT RENT TAX (LOCAL GOVERNMENT ACT 1976)

- This property tax is paid to the State Land Office. (ex. Kuala Lumpur -

www.ptgwp.gov.my)

Contact : Corporate Communication Division

Tel : +603 2610 3300