



Ref. AECD-MID/TFD-CUST/GEN/001-01.13

25 January 2013

Dear Government and Private Sector Representatives,

**Re: Support for ASEAN Single Window Activity**

The ASEAN Secretariat has the pleasure to inform you that the ASEAN Member States (AMS) are currently developing an ASEAN Single Window (ASW) architecture that will eventually link the AMS National Single Windows, allowing them to exchange critical trade and customs related data electronically to expedite cargo clearance. In the ongoing ASW pilot project the AMS have successfully tested this connectivity in the exchange of test data for the ATIGA Form D (intra-ASEAN preferential certificate of origin) and the ASEAN Customs Declaration Document. This pilot project will gradually move towards the exchange of live documents.

To prepare for the eventual implementation of the ASW, the AMS are currently working to identify, analyze, and prioritize other regulatory or commercial data that will be exchanged electronically, either from/to government agencies or from/to business entities, using the ASW architecture. The ASW Steering Committee, with support from the USAID-funded ASW Project, has tasked consultants to conduct this research and analysis activity over the next six (6) months and to provide recommendations to be implemented.

The ASEAN Secretariat, on behalf of the AMS, would like to request your cooperation in assisting the appointed consultants Mr. Peter Stokes, Mr. Kenneth Tiong, and their team members, Ms. Panit Tongpatara and Ms. Norlida Osman, in conducting the study, including time for interviews and providing the appropriate and timely information to enable them to produce meaningful results. Your assistance will ensure the success of this study and the ASW initiative.

Thank you for your cooperation and please do not hesitate to let me know if you have any questions.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Haridass Nagalingam', written over a faint circular watermark.

**HARIDASS NAGALINGAM**  
Assistant Director  
Trade and Facilitation Division  
ASEAN Economic Community

*One Vision, One Identity, One Community*