

PROCEDURE TO OBTAIN PREFERENTIAL TARIFF UNDER THE MALAYSIA-PAKISTAN CLOSER ECONOMIC PARTNERSHIP AGREEMENT (MPCEPA)

1. STEP 1: Application for product cost analysis.

1.1. Documents to be submitted:

- i. Application letter;
- ii. Completed forms (BAK 1(a), BAK 1(b), BAK 1(c), BAK 1(d), BAK 1(e)*);
- iii. A certified true copy of Company Registration Certificate (Form 9) / Form D);
- iv. A certified true copy of raw material invoices;
- v. Product sample/Catalogue/Picture;
- vi. Processing flow chart

*Note: Forms can be downloaded from MITI website www.miti.gov.my (download form) or obtained at MITI office/branch counters.

1.2. Processing of the application is within 7 working days from the date of completed application received.

2. STEP 2: Endorsement of the Certificate of Origin (MPCEPA Form) *

2.1 Documents to be submitted:

- a. Applications before shipment
 - i. A copy of MITI's approval letter;
 - ii. Completed MPCEPA Form *;
 - iii. Commercial invoice;
 - iv. Packing list;
 - v. Completed form BAK 1 (e)**;
- b. Applications after shipment
 - i. A copy of MITI's approval letter;
 - ii. Completed Certificate of Origin Form (MPCEPA Form)*;
 - iii. Commercial invoice;
 - iv. Packing list;
 - v. Bill of lading;
 - vi. Customs declaration form (K2);
 - vii. Completed form BAK 1 (e)**;

*Note: Usage of the Certificate of Origin Form issued under the Malaysia-Pakistan Early Harvest (MPFTA) Programme is allowed until 30 June 2008, after which, only the MPCEPA Forms will be allowed.

The Certificate of Origin Form (MPCEPA Form) can be purchased at:

Federation of Malaysian Manufacturers (FMM)

Wisma FMM

No. 3, Persiaran Dagang,
PJU 9, Bandar Sri Damansara,
52200 Kuala Lumpur

Tel. : 03-62761211
Fax. : 03-63411266

Or

FMM Branch Offices in the respective states.

****Note:** BAK Forms can be downloaded from the MITI website www.miti.gov.my or obtained at MITI office/branch counters.

2.2 Endorsement of the MPCEPA Form is within 2 working days from the date of completed application received.

3. Applications for product cost analysis and endorsement of MPCEPA Form should be submitted to:

Ministry of International Trade and Industry (MITI)

Trade Cooperation and Industry Coordination Section

Ground Floor, (Service Counter), Block 10,
Government Offices Complex, Jalan Duta
50622 Kuala Lumpur
Tel.: 03-6203 4830
Fax.: 03-6201 3351

Or

MITI Branch Offices in respective states:

ADDRESSES OF MITI BRANCH OFFICES

Penang Branch

8th Floor, Tuanku Syed Putra Building
10300 Penang .
Tel. : 04-2625133
Fax. : 04-2625131

Perak Branch

4th Floor, Wisma Wan Mohamed,
Jalan Panglima Bukit Gantang Wahab
30720 Ipoh , Perak.
Tel. : 05-2417751
Fax. : 05-2417754

Kelantan Branch

5th Floor, Bangunan PKINK
Jalan Tengku Maharani Puteri
15000 Kota Bharu, Kelantan

Sabah Branch

3rd Floor, Block D & E
Bangunan KWSP
49, Jalan Karamunsing
88622 Kota Kinabalu, Sabah
Tel. : 088-239061
Fax. : 088-235645

Sarawak Branch

3rd Floor, Bangunan Bank Negara
Jalan Satok,
94300 Kuching, Sarawak
Tel. : 082-257164
Fax. : 082-417835

Johor Branch

Unit 15.01 & 15.02
15th Floor, Wisma LKN
49, Jalan Wong Ah Fook

Tel. : 09-7483457
Fax. : 09-7444167

80000 Johor Bahru, Johor
Tel. : 07-2244639
Fax. : 07-2249631

Pahang Branch
Suite 8 , 9th Floor
Kompleks Teruntum
Jalan Mahkota
25000 Kuantan, Pahang
Tel. : 09-5130951
Fax. : 09-5130873